

Minutes of an Extraordinary Meeting of the Harworth and Bircotes Town Council held on Monday 5th February 2024 at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

**Present:** Cllr Evans(Chair), Cllr Smith, Cllr Jones, Cllr Hughes, Cllr S Harrison, Cllr A Harrison, Cllr Barns, Cllr James and Cllr Flynn

**Others:** Mr Davies (Officer)

**17542 To receive and consider any apologies and reasons for absence**

Cllr James proposed to accept the apologies and reasons from Cllr Schuller, Cllr Horrocks and Cllr Wratten; this was seconded by Cllr Flynn and resolved by the Council.

**17543 To receive Declaration of Interest on any item on the agenda**

No declaration interests received.

**17544 To suspend the meeting to hold a public session**

No members of the public present.

**17545 To consider the 2024-25 budget**

The Officer circulated copies of the updated draft budget to consider and explained the adjustments made from the previous meeting. The Officer went through the proposed budget and the expenditure required; the self-generated income amounts and then the contribution from the general reserves to balance the budget.

The estimated proposed expenditure requirement for 2024-25 is £388,978.00; this has taken in to consideration inflation, pay increases, plus the difficulty of predicting accurately future income.

The Officer then went through the finances and reserves from the estimated balance as of 31.3.2024 and looked at the proposed impact for the 2024-25 expenditure and know income: plus, if no increase to the precept, the cash book reduction as of 31/3/2025. The contingency fund held should be between 6 – 12 months of the precept.

The Officer discussed the virements currently required and suggested moving an amount from any unspent grounds maintenance to cover the short fall of heating, lighting, website, repairs, waste removal and pest control.

The Council then reviewed the current ear marked reserves as at 31.12.23; the Officer commented on the ear marked projects and their status; these totalled £117,817. The building of funds will continue with £1,000 for the new cemetery and £2,000 for the new van at the end of the year.

Following considerations; Cllr Hughes proposed to approve the proposed budget of £388,978, the virements as above and continuation of building the two funds as mentioned; this was seconded by Cllr Smith and resolved by the Council.

**17546 To consider the 2024-25 Precept**

The Officer circulated copies of the precept calculations from a zero increase up to 6% increase; and then explained the various options for consideration. The Band D tax rate base has increased by £78.93 from last year; this gives a figure of £2,500.47 which is then divided into the precept figure and shows the impact on the residents.

The Chair commented that there are concerns regarding income attacks on the supplier ships and the increase in costs to cover that extra diversion which will increase the price of oil, gas which will impact on the stock market and cause the inflation to rise, so we must consider about the cost for heating.

The Chair also explained that the council must set a balanced budget and it is the primarily responsibility of the Councillors.

After further discussions and considerations, Cllr Barns proposed 6% increase; this was seconded by Cllr A Harrison and resolved by the Council.

The 6% precept increase will provide a total of £388,978.00 for gross expenditure. The annual impact on taxpayers for a **band D** property will be £120.94 which is an annual increase of £2.00 (0.03846p per week) from the previous year. (Note that lower than a band D property will be paying less).

# BASSETLAW DISTRICT COUNCIL PRECEPT CALCULATION FORM 2024/25

**TOWN COUNCIL: Harworth & Bircotes**

**This form provides details to enable Bassetlaw District Council to pay grants and raise and collect precepts on behalf of Parish Councils. Please provide:**

- Figures in all lines (including zeros), or entering a nil return where applicable;
- Figures rounded to the nearest pound;
- Enclose a copy of your 2022/23 audited accounts.

Should you require any further assistance, please email [corporate.finance@bassetlaw.gov.uk](mailto:corporate.finance@bassetlaw.gov.uk)

## PRECEPT REQUIREMENT 2024/25


I am authorised to advise you that the Parish/Town budget requirement for 2024/25, calculated in accordance with Section 49A of the Local Government Finance Act 1992 (as amended by the Localism Act 2011), is as stated below. The Parish/Town Council/Chair of the Parish Meeting hereby issues a precept to Bassetlaw District Council for the sum stated, in accordance with Section 41 of the Act:

	<i>Example</i> £	<b>2024/25</b> £
Gross Expenditure	10,000	£388,978.00
Less: Self-Generated Income (e.g. room hire)	-1,000	£062,235.00
Contribution to/(from) Reserves	-300	£003,219.00
<b>Sub-Total:</b>	<b>8,700</b>	<b>£323,524.00</b>
Less: BDC Concurrent Grant ( <i>attached</i> )	-1,100	£000,284.00
Less: BDC Cemetery Grant ( <i>attached</i> )	-400	£004,236.00
Less: BDC Public Convenience Grant ( <i>attached</i> )	-4,000	£009,869.00
Less: BDC Street Cleaning Grant ( <i>attached</i> )	-700	£006,719.00
<b>Parish/Town Precept Requirement (A)</b>	<b>£2,500</b>	<b>£302,416.00</b>
Parish/Town Tax base ( <i>attached</i> ) (B)	240.55	£002,500.57
<b>Impact on Parish/Town Council Taxpayer (A divided by B)</b>	<b>£10.39</b>	<b>£000,120.94</b>

Signed:   
Clerk to the Town Council

Date: 6.2.2024

**Bank Account Details:**

Account Number..... 

Sort Code..... 