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Councillor June Evans  
The Information Centre  
Scrooby Road  
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24 May 2016

Dear Councillor Evans

**Audit of Accounts 2015-16**

I set out below the results of my final visit carried out on 24 May 2016. My work was based on a detailed schedule prepared in advance and shared with the Council's Executive Officer (EO).

**Review of the system of Internal Control**

The EO's report to the Town Council on risk management, included assessment of some internal controls. However, to demonstrate compliance with the Accounts and Audit Regulations 2015, 6 (1) (a) "*conduct a review of the effectiveness of the system of internal control required by Regulation 3*", I recommend a separate specific review of internal controls.

**Asset Register**

The Executive Officer has updated the Asset Register and is to provide a copy to me when finalised.

**Bank accounts**

The bank account statements were agreed to the year end reconciliation and to the statement of accounts. The bank statements at 31 March 2016 showed

£101,199.91 on the current account and £134,040.78 on the Deposit account.  
These were agreed to the bank reconciliation and to the balance sheet.

**Basis of accounts**

I confirmed that the correct basis, namely, income and expenditure, was used to prepare the Council's accounts.

**Annual Return**

Following the completion of my audit, I signed section 4 of the Annual Return on 24 May 2016.

I would like to thank the Town Council and its officers for their help and courtesy during the audit.

Yours sincerely

P R Parkin CPFA