

I hereby give you notice of the Annual Meeting of the Harworth and Bircotes Town Council to be held on Monday 20th May 2024 at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 14th May 2024

W Davies Officer

- 17585 Election of Chair
- 17586 Election of Vice-Chair
- 17587 To receive completed Acceptance of Office forms
- 17588 To receive Declaration of Interest on any item on the agenda
- 17589 To suspend the meeting to hold a public session
- 17590 To consider the minutes of the meeting held on 8th April 2024
- 17591 To receive the cemetery Health & Safety reports
- 17592 To consider planning applications as listed and any planning correspondence
- 17593 To consider payments as listed and the unaudited end of year financial reports for 31st March 2024
- 17594 To confirm the precept rate for 2024-25
- 17595 To consider insurance renewal for 2024-25
- 17596 To review bank mandate and signatories
- 17597 To review the asset register for 2023-24
- 17598 To consider funding for the completion of the pre submission draft neighbourhood plan
- 17599 To consider the price of planters for the Miners Memorial Garden
- 17600 To consider the request for the storing of the Harworth Brass Band trailer
- 17601 To receive items for information
- 17602 Time and date of the next Town Council meeting is an extra meeting to sign off the Annual Governance and Accounting Records on 17th June 2024 at 1.15pm in the Town Hall.

The next scheduled Town Council meeting is the 1st July 2024 at 7.15pm in the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

Planning applications:

Application: 24/00420/HSE
Proposal: Erect a ground floor rear extension in place of existing conservatory
Location: 23 Festival Avenue, Harworth

Payments:

1. Notts Ass of Local Councils – annual subscriptions £1,749.62
2. Notts Ass of Local Councils – Biodiversity training £45.00
3. Aubourn Planning Consultancy – Feb & Mar BDC SLA work £1,920.00
4. Aubourn Planning Consultancy - Feb & Mar BDC project work £5,000
5. Net wages £11,045.99
6. Pensions £3,549.04
7. Rialtas Business Solutions – Annual support and accountant licence package £428.00
8. H Rodger – reimbursement of purchase of bulbs £51.64
9. Worknest Ltd – Annual HR consultancy fees & insurance £2,447.75
10. Rialtas Business Solutions – Annual VAT tax digital subscription £132.00
11. W Davies – reimbursement of Microsoft 365 Basic subscription £19.99
12. Institute of cemetery & Crematorium Management - Annual membership fees £100.00
13. Notts Ass of Local Council – Training £45.00
14. H Tech Security & Fire Systems Ltd – repairs to CCTV £96.00
15. Tate Electrical – repairs to electrics in kitchen £271.04
16. County Supplies – cleaning items and stationery £279.00

17. Ulyett Landscapes – Grass cutting of verges on Scooby Road £457.38
18. Tate Electrical – reset cemetery gates – 72.90
19. Corner Garage – fuel £43.74
20. Doncaster East Internal Drainage Board – drainage rates £15.63
21. Sharpe Group – Website & IT subscriptions £151.68
22. M & C Elliot – Grave digging £760.00
23. H Rodger – reimbursement of cleaning and PPE equipment £37.06