

I hereby give you notice of the Harworth & Bircotes Town Council's HR Committee Meeting to be held on Tuesday 26th August at 2pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the HR Committee are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 19th August 2025

W Davies Officer

17841 To receive and consider any apologies and reasons for absence

17842 To receive any Declarations of Interest on any item on the agenda

17843 To suspend the meeting to hold a public session

17844 To consider the minutes of the HR Committee meeting held on 31st March 2025

17845 To consider the draft policies as listed:

- Training & Development Policy
- Recruitment Policy

17846 To exclude members of the public under the Public Bodies (Admission to Meetings) Act 1960 to consider items relating to staff meetings and the appointment of the new Caretaker

17847 To receive information from the staff meeting and consider any actions required

17848 To consider appointment of the new Caretaker and give recommendations to the Full Council