

I hereby give you notice of a Meeting of the Harworth and Bircotes Town Council to be held on Monday 13th October at 6.30pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 8th October 2025

W Davies Officer

- 17869 To receive and consider any apologies and reasons for absence
- 17870 To receive Declaration of Interest on any item on the agenda
- 17871 To suspend the meeting to hold a public session and receive reports from Police, District & County Councillors
- 17872 To receive the Chair's report
- 17873 To consider the minutes of the meeting held on 1st September 2025
- 17874 To consider planning applications as listed and any planning correspondence
- 17875 To receive the cemetery's health & Safety inspections
- 17876 To consider appointing Phil Parkin Ltd as our Internal Auditor for the period of 2025/26
- 17877 To receive the External Auditor's report and certificate 2024/25
- 17878 To receive and consider the Reinstatement Cost Assessment report for insurance purposes
- 17879 To consider quotations for installation of runners in the Styrrup Road Cemetery
- 17880 To consider quotations for work to the Tickhill Road Cemetery entrance road
- 17881 To consider quotations for the Tickhill Road Cemetery entrance gates and railings
- 17882 To consider replacing the vandalised motors on the Styrrup Road Cemetery gates and installing safety measures
- 17883 To consider the purchase of the freestanding poppy currently installed next to the Town Hall
- 17884 To receive any recommendations or feedback from the Finance and HR Committee meetings held 6th October 2025
- 17885 To consider payments as listed and the financial reports for 31st August 2025
- 17886 To consider transferring the September precept fund from the NatWest Bank Current account to the Unity Trust Instant Access account.
- 17887 To receive an update following the Ombudsman's investigation regarding our new BT account
- 17888 To receive an update on the current Neighbourhood Plan Review consultation and appointment of an Independent Examiner

17889 To receive an update on the renewal of the police station lease

17890 To approve the scheduled Town Council meeting for 2026-27

17891 To receive items for information

17892 Time and date of the next scheduled Town Council meeting – 24th November 2025

Planning applications:

Application: 25/00840/HSE

Proposal: Proposed new pedestrian access and entrance gate

Location: Barnbro House, Gregory Crescent, Harworth

Application: 24/00156/FUL

Proposal: Change of use to residential and single store side extension

Location: Manor House, Main Street, Harworth

Application: 25/01030/HSE

Proposal: External wall insulation with a mix of render finish to front, rear elevations and rear flank Elevations

Location: 51 Essex Road, Bircotes

Application: 25/01031/HSE

Proposal: External wall insulation with a mix of render finish to front, rear elevations and flank elevations

Location: 12 Snipe Park Road, Bircotes

Application: 25/010132/HSE

Proposal: External insulation with smooth effect render finish to front, rear and flank elevations

Location: 62 Galway Road, Bircotes

Application: 25/01033/HSE

Proposal: External insulation with plain render finish to front and rear elevations

Location: 33 Shrewsbury Road, Bircotes

Application: 25/01034/HSE

Proposal: External insulation with plain render finish to front, rear and flank elevations

Location: 34 Snipe Park Road, Bircotes

Application: 25/01035/HSE

Proposal: External insulation with plain render finish to front and rear elevations

Location: 58 Snipe Park Road, Bircotes

Application: 25/01045/HSE

Proposal: Build a ground floor side extension

Location: 31 Styrrup Road, Harworth

Application: 25/01071/FUL

Proposal: Erect five dwellings with parking, landscaping and other works to facilitate the development

Location: Land read or No. 37 and new access Styrrup Road, Harworth

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/09/2025	Water Plus	DD	42.17		Water
02/09/2025	Quartix	DD	39.71		Van Tracker
08/09/2025	Bassetlaw District Council	DD	64.00		Rates
08/09/2025	Bassetlaw District Council	DD	572.00		Rates
08/09/2025	Bassetlaw District Council	DD	353.00		Rates
08/09/2025	Bassetlaw District Council	DD	131.00		Rates
08/09/2025	ABC Group AJ	11400	50.00		Return Deposit
08/09/2025	Hertfordshire Supplies	00308	108.90		Refresh/Stat
08/09/2025	Hertfordshire Supplies	00432	63.58		Litter Pickers
08/09/2025	M + C Elliott - Gravedigger	80	400.00		Grave Digging
08/09/2025	Sharpe Group	9234	223.68		Sub/IT
08/09/2025	Ulyett Landscapes Ltd	88189	510.30		Grass Cutting
08/09/2025	Torne Valley	3912	41.98		Equipment
08/09/2025	Northern Powergrid	7896	1,188.00		Connect Power Old Cem
08/09/2025	KT/Amazone	ODU	62.06		Lights
08/09/2025	KT/Poundstretcher	70794	7.45		Plastic Folks/Glasses
08/09/2025	KT/Misson	1218	10.50		Halloween Sweets
08/09/2025	HMRC	9875	3,751.78		PAYE/NIC Aug
11/09/2025	Water Plus	DD	274.35		Water
12/09/2025	Notts County Council	072025	3,524.06		Pensions
12/09/2025	Planning with People	579	5,562.00		Neighbourhood Plan
12/09/2025	ScrewFix	4046	29.70		Extension Cable
12/09/2025	Ragu Mali	S608	50.00		Return Deposit 30.8.25
12/09/2025	ScrewFix	14383	22.18		Grinding Disc
12/09/2025	Bassetlaw District Council	4009	182.50		NN Bid Levy
12/09/2025	Trade Station/ST	37	28.49		Metal Paint
12/09/2025	HMRC	52606	3,690.66		PAYE/NIC mon 6
12/09/2025	Bassetlaw District Council	5436	137.50		NN Bid Levy
12/09/2025	PKF Littlejohn	51522	1,638.00		Audit Ex
15/09/2025	Smartestenergy	DD	1,135.70		Electric
15/09/2025	Smartestenergy	DD	650.26		Electric
15/09/2025	Smartestenergy	DD	311.29		Gas
15/09/2025	Smartestenergy	DD	57.22		Gas
19/09/2025	Equine Dreams of Bawtry	163	500.00		Rheindeer Hire
19/09/2025	HR/B&M	37305	4.00		Batteries
19/09/2025	HR/Amazone	0023	16.22		Stamper
19/09/2025	WD/Amazone	0808	23.48		Voice Recorder
19/09/2025	Hertfordshire Supplies	00810	188.38		H&S/Clean
19/09/2025	Hentons	9339	356.40		Payroll Process
19/09/2025	Hentons	DD	12,652.91		Wages
22/09/2025	Water Plus	DD	5.17		Water
22/09/2025	Gallagher	46248	879.73		Insurance
23/09/2025	Water Plus	DD	11.60		Water
24/09/2025	Unity Bank	DD	9.40		Charges
26/09/2025	Torne Valley	5092	12.30		Safety Wear
26/09/2025	ABC Group T.W	298	50.00		Return Deposit
26/09/2025	HR/Aldi	4831	36.70		Refreshments

Unity Trust Bank

List of Payments made between 01/09/2025 and 30/09/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/09/2025	All4Woman	DD	134.80		Sanitary/Cleaning Services
29/09/2025	Water Plus	DD	30.93		Water
30/09/2025	Water Plus	DD	9.23		Water

Total Payments

39,835.27

includes
V.A.T

Unity Trust Bank

List of Payments made between 01/08/2025 and 31/08/2025

updated

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2025	O Heap	35809	30.00		Fire Exting Service
01/08/2025	Sharpe Group	59072	114.00		Spam Upgrade
01/08/2025	Bassetlaw District Council	HALL 559	473.00		Rtn Should be UKSPF not BDC
01/08/2025	HR/Pounstretcher	HR	4.58		HR/Pounstretcher
01/08/2025	ScrewFix	7463	10.00		Allotment Chris Taps
01/08/2025	Christmas Plus	5628	2,392.80		Remove tree wraps
01/08/2025	ScrewFix	5929	58.99		Paint Market Stalls
01/08/2025	Hertfordshire Supplies	02090	109.76		Postage
01/08/2025	Hertfordshire Supplies	2090	59.02		Cleaning/Stationary
01/08/2025	HR/B&M	7305	10.00		Batteries
07/08/2025	Bassetlaw District Council	DD	64.00		Rates
07/08/2025	Bassetlaw District Council	DD	572.00		Rates
07/08/2025	Bassetlaw District Council	DD	353.00		Rates
07/08/2025	Bassetlaw District Council	DD	131.00		Rates
08/08/2025	Sharpe Group	59096	223.68		Web/IT
08/08/2025	Ulyett Landscapes Ltd	87901	510.30		Grass Cutting July
08/08/2025	Leonard Tomlinson	0000113	125.00		Fuel July
12/08/2025	WD/UGC	608	45.00		Wood Compound
12/08/2025	Water Plus	DD	291.52		Water Services
15/08/2025	All4Woman	DD	86.40		Toilet Rolls
15/08/2025	Smartestenergy	DD	1,231.28		Electric
15/08/2025	Smartestenergy	DD	694.49		Electric
15/08/2025	NCC	36868	25.00		Vacant Land
15/08/2025	B & B Mowers	07902	80.00		Repair Ride on
15/08/2025	HR/Aldi	6783	10.76		Various
15/08/2025	HR/Aldi	6783A	31.83		Refreshments
15/08/2025	Torne Valley	03293	28.33		Tools
15/08/2025	PT Small	357/HB	400.00		Post Repairs
18/08/2025	Smartestenergy	DD	306.46		Gas
18/08/2025	Smartestenergy	DD	133.69		Gas
22/08/2025	Hentons	DD	12,730.75		Wages
22/08/2025	Christmas Plus	5634	3,807.60		Install Xmas Lights
22/08/2025	Notts County Council	0035	1,393.25		Pension Adjustment
22/08/2025	HR/Amazone	ZE51	22.95		Soap Dispenser
22/08/2025	ScrewFix	3355	55.17		Tools
22/08/2025	ScrewFix	4730	31.47		Food Bins
22/08/2025	Hertfordshire Supplies	00294	110.66		Clean/Enviro
22/08/2025	Notts County Council	0035A	-0.20	error entry	Pension
26/08/2025	Water Plus	DD	405.32		Water
27/08/2025	Unity Bank	DD	9.40		Bank Charges
28/08/2025	All4Woman	DD	133.90		Hygiene Services
28/08/2025	Water Plus	DD	30.29		Water
29/08/2025	Torne Valley	3603	57.83		Tools
29/08/2025	ST/Trade Station	33	30.99		Metal Paint
29/08/2025	Hertfordshire Supplies	0408	115.85		Cleaning
29/08/2025	Bassetlaw District Council	0573	3,922.88		Big Bins
31/08/2025	HR/Amazone	LS71	7.99		Soap Dispenser

Date: 30/09/2025

Harworth and Bircotes Town Council Current Year

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Unity Trust Bank

List of Payments made between 01/08/2025 and 31/08/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
31/08/2025	Unity Bank	DD	13.65		Bank Charges
		Total Payments	<u>31,485.64</u>	<i>includes V.A.T</i>	

Natwest Current Account New

List of Payments made between 01/08/2025 and 31/08/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2025	Monica Minolta	DD	235.37		Photocopier <i>includes v.A.T</i>
29/08/2025	NatWest	DD	2.45		Charges
Total Payments			237.82		