

I hereby give you notice of the Annual Meeting of the Harworth and Bircotes Town Council to be held on Monday 18<sup>th</sup> May 2026 at 6.45pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 13<sup>th</sup> May 2026

*W Davies* Officer

- 18016 Election of Chairperson
- 18017 Election of Vice-Chairperson
- 18018 To received completed Acceptance of Office forms
- 18019 To receive and consider any apologies and reasons for absence
- 18020 To receive Declaration of Interest on any item on the agenda
- 18021 To suspend the meeting to hold a public session and receive reports from Police, District & County Councillors
- 18022 To receive the Chair's report
- 18023 To consider the minutes of the meeting held on 20th April 2026
- 18024 To consider planning applications as listed and any planning correspondence
- 18025 To consider payments as listed and the unaudited financial reports for 31<sup>st</sup> March 2026
- 18026 To consider transferring the precept money from the NatWest account to Unity Trust accounts
- 18027 To review the Standing Orders
- 18028 To review the Code of Conduct and Complaints Policy
- 18029 To review the General Data Protection Regulations
- 18030 To consider the Health & Safety audit report
- 18031 To consider purchase of coloured printer for reception office
- 18032 To consider a contribution toward the Health and Wellbeing event
- 18033 To consider repairs to the wall in front of the car park
- 18034 To consider renewal of insurance for2026-27
- 18035 To review the asset list as of 31<sup>st</sup> March 2026
- 18036 To consider purchase of laptop for the Deputy Clerk
- 18036 To consider repairing the vandalised public toilets or permanently closing them

18037 To consider Caretaker appointment/position

18038 To receive items for information

18039 Time and date of the next scheduled Town Council meeting

18040 To exclude the members of the public under the Public Bodies (Admission to meetings) Act 1960 to allow discussion of the legal matters of the lease for the Police

18041 To consider the police lease.

**Planning applications:**

Application: 26/00010/RES

Proposal: Reserved matters application for the approval on appearance, landscaping, layout, scale and access for 14 dwellings (phasde3E) following PA 18/01210/OUT

Location: Land south of Scrooby Road and north of Snape Lane, Harworth