


I hereby give you notice of a Meeting of the Harworth & Bircotes Town Council meeting which will be held on Monday 24<sup>th</sup> April 2023, at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder.

Dated this 19<sup>th</sup> April 2023

  
Officer

## Agenda

- 17369 To receive and approve any apologies and reasons for absence
- 17370 To receive Declaration of Interests on any item on the agenda
- 17371 To suspend the meeting to hold a public session
- 17372 To receive the Chair's report
- 17373 To approve the minutes of the meeting held 27<sup>th</sup> March 2023
- 17374 To receive the cemetery health & safety reports
- 17375 To receive the Health & Safety Audit report for 2022-23
- 17376 To approve the HR renewal for 2023-26
- 17377 To consider the purchase of bark for the event area planters
- 17378 To consider purchase price of a laptop
- 17379 To approve payments as listed and receive the Draft financial reports for 31<sup>st</sup> March 2023
- 17380 To consider moving monies between the Natwest accounts and Unity Trust online banking accounts
- 17381 To consider any planning applications as attached below and planning correspondence
- 17382 To receive items for information
- 17383 Time and date of the next Town Council meeting
- 17384 To exclude member of the public under the Public Bodies (Admission to Meetings) Act 1960 to receive update on staff wages.

### Planning applications:

**Application:** 23/00355/HSE  
**Proposal:** Proposed single storey rear extension  
**Location:** 6 Crewe Road, Bircotes

**Application:** 23/00430/VOC

**Proposal:** Variation of condition 3 of 21/00966/COU – to change opening time to 8.30am to open a coffee shop

**Location:** 69 Scrooby Road, Bircotes

**Application:** 23/00386/HSE

**Proposal:** Application for erection of fencing to the front of the property (Retain)

**Location:** 127A Bawtry Road, Harworth

	Supplier	Ref	Description	Net	Vat	Gross	Initial
18.4.23	H Rodger	3459	Till receipts for various chair stoppers/calipers/refreshments/stationary	£ 45.25		£ 45.25	
	Sherwood Surveyors	3460	Building inspection	£ 340.78	£ -	£ 340.78	
	Yorkshire Mechanical Services	3461	Repair to water leak in sink - replace pipes and joints etc	£ 247.86	£ 49.57	£ 297.43	
	Unity Trust account	3462	April wages	£ 10,472.05	£ -	£ 10,472.05	
	NCC Local Government Pension (Unity Trust)	3463	April pensions	£ 3,508.24	£ -	£ 3,508.28	
	Toparia	3464	Various tree works/hire of equipment/road closure	£ 5,925.00	£ 1,185.00	7110	
	HMRC	3465	P.A.Y.E (N.I & Tax) April	£ 2,774.26	£ -	£ 2,744.26	
	County Supplies	3466	Cleaning/ stationary	£ 284.95	£ 56.99	£ 341.94	
	Old Hall Nurseries	3467	Coronation flowers/planters	£ 1,665.00	£ 333.00	£ 1,998.00	

Time: 14:24

## Natwest Current Account New

## List of Payments made between 01/03/2023 and 31/03/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/03/2023	Electromarket	003434	170.00		New Portable Speaker
01/03/2023	Quartix	DD	35.64		Tracker
07/03/2023	Yorkshire Mechanical Services	003435	79.74		Cemetery Repairs
07/03/2023	Sharpe Group	003436	137.52		Website IT
07/03/2023	Outco Ltd	003437	115.20		Gritting
07/03/2023	M + C Elliott - Gravedigger	003439	1,800.00		Gravedigging Feb'23
07/03/2023	Argos/WD	003440	10.99		USB
07/03/2023	Monica Minolta	003442	119.31		Photocopying/lease
07/03/2023	Bassetlaw District Council	DD	129.00		Rates
09/03/2023	BT UK Ltd	DD	270.64		BT Bill
13/03/2023	e-on next	DD	13,044.27		Gas
14/03/2023	Water Plus	DD	213.52		Water
15/03/2023	e-on next	DD	2,423.06		electric
16/03/2023	Summerlee Imports/HR	003443	45.84		Bunting/Flags
16/03/2023	H Rodger	003443A	59.32		See Rept
16/03/2023	Torne Valley	003444	17.29		Floor Scraper
16/03/2023	Chevron	003445	1,008.00		Rememberence Road Closure Sign
16/03/2023	Smartestenergy	DD	348.57		Gas
17/03/2023	Water Plus	DD	20.26		Water
17/03/2023	Smartestenergy	DD	942.00		Electric
20/03/2023	Unity Trust Bank	003446	9,526.46		Wage March
20/03/2023	HMRC	003448	2,116.52		PAYE/NIC
20/03/2023	Water Plus	DD	19.15		Water
20/03/2023	Water Plus	DD	36.89		Water
20/03/2023	Water Plus	DD	28.31		Water
21/03/2023	Yorkshire Mechanical Services	003449	75.29		Repair rad's temp
21/03/2023	Allsigns	003450	215.52		Digital printing
22/03/2023	All4Woman	DD	76.80		Jumbo Rolls
27/03/2023	Unity Trust Bank	003451	3,314.81		March Pension/Deficit
27/03/2023	Bassetlaw District Council	DD	91.00		Rates
27/03/2023	Bassetlaw District Council	DD	707.00		Rates
27/03/2023	Bassetlaw District Council	DD	204.00		Rates
28/03/2023	Monica Minolta	DD	119.31		Photocopier
28/03/2023	All4Woman	DD	133.00		Cleaning Services
29/03/2023	NatWest	DD	42.07		Bank Charges
<b>Total Payments</b>			<b>37,696.30</b>		