

I hereby give you notice of the Annual Meeting of the Harworth and Bircotes Town Council to be held on Monday 19th June 2023 at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 14th June 2023

W Davies

Officer

- 17410 To receive and consider any apologies and reasons for absence
- 17411 To receive Declaration of Interest on any item on the agenda
- 17412 To suspend the meeting to hold a public session
- 17413 To receive the Chair's report
- 17414 To approve the minutes of the meeting held on 22nd May 2023
- 17415 To receive the cemetery Health & Safety reports
- 17416 To approve payments as listed and received financial reports for 31st May 2023
- 17417 To approve using NatWest on-line business banking platform to grant the Officer access to statements and for stopping cheques only
- 17418 To approve purchase of a smaller trailer
- 17419 To consider quotation for independent cemetery inspection
- 17420 To review and consider ear marked reserves for 2023-24
- 17421 To review Standing Orders and Financial Regulations
- 17422 To review Equality, Complaints and Code of Conduct policies
- 17423 To consider planning applications as attached and planning correspondence
- 17424 To receive any updates on Town Council projects or events
- 17425 To receive items for information
- 17426 Time and date of the next Town Council meeting

Planning Applications:

Application 23/00605/COU

Proposal: Change of use of residential annexe to Café (Class E)

Location: Annexe at Harworth Power Office, Main Street, Harworth

Application: 23/00640/VOC

Proposal: Vary condition 2 of P.A 19/00409/FUL to retain units as built in accordance with drawing numbers 0117/063/LP/A, 023/011/ASSP/A, 023/011/ABP and 023/011/ABD (resubmission of P.A 23/00212/VOC)

Location: Land at Plumtree Farm Industrial Estate, Plumtree Road, Harworth

Date	Supplier	Ref	Description	Net	Vat	Gross
13.6.23	Institute of Cemetery Management	3507	Subscription	£ 95.00	£ -	£ 95.00
	Local Government Pension Scheme	3508	June pensions	£ 3,674.58	£ -	£ 3,674.58
	Hentons Via Unity Trust	3509	June net pay	£ 10,571.67	£ -	£ 10,571.67
	Amazon via KT	3510	2 x headphones	£ 42.42	£ 8.48	£ 50.90
	Yorkshire Mechanical	3511	Repairs to boilers valve	£ 105.50	£ 21.10	£ 126.60

Supplier	Ref	Description	Net	Vat	Gross
2.6.23	3495	County Supplies Stationary/cleaning/stamps	£ 227.40	£ 36.60	£ 264.00
Information Commissioner's Office	3496	Data Protection fee	£ 40.00	£ -	£ 40.00
Leonard Tomlinson Ltd	3497	Diesel account	£ 134.18	£ 26.83	£ 161.01
BHIB Councils Insurance	3498	Insurance for 2023-24	£ 3,930.87	£ -	£ 3,930.87
Windmill Plant Centre	3499	Hanging baskets for shop fronts	£ 150.00	£ -	£ 150.00
Rural Market Town Group	3500	Membership	£ 133.00	£ 26.60	£ 159.60
F & J Kent	3501	New Cemetery field grass cutting	£ 255.00	£ -	£ 255.00
Ulyett Landscapes Ltd	3502	April & May grass cutting	£ 727.20	£ 145.44	£ 872.64
Torne Valley	3503	Repair& replace belt for tractor	£ 147.90	£ 29.58	£ 177.48
M & C Elliot	3504	Grave Digger	£ 1,440.00	£ -	£ 1,440.00
Sharpe Group	3505	April & May websight,IT,365 Subs,antivirus	£ 344.20	£ 68.84	£ 413.04
Tate Electrical	3506	Repairs to toilet & car park lights	£ 303.09	£ 60.62	£ 363.71

Natwest Current Account New

Payments made between 15/05/2023 and 31/05/2023

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
16/05/2023	Torne Valley	003477	12.25		2.04	4208	405	10.21	Seed/Oil
16/05/2023	Torne Valley	003477A	111.66			4208	302	111.66	Seed/Oil
16/05/2023	Dukeries Domestics	003478	226.15		37.69	4151	405	188.46	Black Bags
16/05/2023	Doncaster Drainage Board	003479	15.10			4012	405	15.10	Agricultural Drain Rates
22/05/2023	Aubourn Planning Consultancy	003482	3,140.00	<i>Funded.</i>		4652	105	3,140.00	April SLA/Mar-Apr UKSPF
22/05/2023	RBS Software Solutions	003483	906.00		151.00	4058	105	755.00	S Durrand Yearend
22/05/2023	Sharpe Group	003484	1,044.00		174.00	4035	105	870.00	New Laptop/Set Up
22/05/2023	Torne Valley	003486	28.40		4.73	4208	405	23.67	Water Container
22/05/2023	Christmas Plus	003487	1,192.80		198.80	4320	407	994.00	Coronation
24/05/2023	Stones4Homes	003489	545.80		90.97	4208	405	454.83	Play Bark
26/05/2023	ScrewFix	003491	92.87		15.48	4150	202	77.39	Toilet/Connectors
30/05/2023	Avianne Gamblen	003492	40.00			4320	407	40.00	Craft Market Refund
30/05/2023	W Davies/Microsoft	003493	19.99			4035	105	19.99	Subs Storage
30/05/2023	H Rodger/Amazon	003494	8.24		1.37	4026	201	6.87	See Receipts
30/05/2023	H Rodger	003494A	31.54			4006	105	14.65	See Receipts
						4022	105	6.85	See Receipts
						4150	202	10.04	See Receipts
Total Payments:			7,414.80	0.00	676.08			6,738.72	

Direct debits not included till bank statement arrives