

I hereby give you notice of the Annual Meeting of the Town Council to be held on Monday 22<sup>nd</sup> May 2023 at 7.20pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 16<sup>th</sup> May 2023

*Mrs W Davies*

Officer

- 17385 Election of Chair
- 17386 Election of Vice-Chair
- 17387 To receive completed Acceptance of Office forms
- 17388 To receive and consider any apologies and reasons for absence
- 17389 To receive Declaration of Interest on any item on the agenda
- 17390 To suspend the meeting to hold a public session
- 17391 To receive the Chair's report
- 17392 To approve the minutes of the meeting held on 24<sup>th</sup> April 2023
- 17393 To confirm that the criteria has been met for the Council to continue using the General Power of Competence
- 17394 To review the asset register as of 31<sup>st</sup> March 2023
- 17395 To receive the end of year financial reports as of 31<sup>st</sup> March 2023
- 17396 To receive and note the Internal Audit Report for the year 2022-23
- 17397 To consider the Annual Governance Statement for the year 2022-23
- 17398 To consider the Accounting Statements for the year 2022-23
- 17399 The Responsible Finance Officer to set the commencement date for the exercise of public rights
- 17400 To consider insurance renewal for 2023-24
- 17401 To approve payments as listed and received financial reports for 30<sup>th</sup> April 2023
- 17402 To review the bank mandate and signatories
- 17403 To review Councillor's responsibilities

- 17404 To review representatives for external groups
- 17405 To receive the cemetery Health & Safety reports
- 17406 To consider planning application as attached and planning correspondence
- 17407 To receive any updates on Town Council projects or events
- 17408 To receive items for information
- 17409 Time and date of the next Town Council meeting



**Bassetlaw**  
DISTRICT COUNCIL  
— North Nottinghamshire —

The Occupier  
Village Hall  
Scrooby Road  
Bircotes  
Doncaster  
South Yorkshire  
DN11 8JN

Our Ref: 22/01591/RES  
Officer: Clare Cook  
Email: [planning@bassetlaw.gov.uk](mailto:planning@bassetlaw.gov.uk)

2 May 2023

Dear Sir/Madam

- Location:** Land South Of Scrooby Road And North Of Snape Lane Harworth South Yorkshire
- Proposal:** Application for the Approval of Reserved Matters of access, layout, scale, appearance and landscaping for the proposed spine road for phase 3 of Simpson Park Pursuant of Outline Application Ref: 18/01210/OUT. The Application also Seeks the Discharge of Conditions 6 (management and maintenance of streets), 9 (reserved matters requirements), 13 (drainage), 16 (lighting), 18 (landscape strategy and landscape plan), 20 (boundary treatment), 21 (CEMP), 22 (noise), 25 (ecology) and 27 (earthworks).

I refer to my previous letter regarding the above application. I advise you that this application has been amended as follows:

**Changed Proposal Description and Additional Information**

Application details, including plans and supporting information are available to view on our website at [www.bassetlaw.gov.uk/planning-and-building/planning-services/comment-track-and-view-current-applications/](http://www.bassetlaw.gov.uk/planning-and-building/planning-services/comment-track-and-view-current-applications/). Should you have difficulty accessing the information then please call the Council's Planning Services Team who will be happy to assist further.

We are required to give a minimum period of notice for comments to be received and in this case the latest date is **23rd May 2023**. You can send your comments to us either via our website, by e-mail to [planning@bassetlaw.gov.uk](mailto:planning@bassetlaw.gov.uk) or in writing to the address below. Please ensure you include the above application reference on your comments and your address details.

Furthermore, I regret that I am unable to provide detailed responses to your comment(s) or notification of the decision, however, a copy of the final decision (including any conditions or reasons for refusal) when this is made, will be available on our website for you to view.

The main thing to remember when making comments on an application is that we can only take "planning matters" into account when making a decision. Examples include loss of privacy, over shadowing and road safety. Consequently, private interests such as effect on property values and established views, whilst perhaps important to you, will rarely influence a planning decision.

	Supplier	Ref	Description	Net	Vat	Gross	Initial
23.4.23	Corner Garage - L Tomlinson	3468	Fuel	£ 125.83	£ 25.16	£ 150.99	
2.5.23	Beyond Consulting	3469	Funding application N.B. School	£ 4,000.00	£ 800.00	£ 4,800.00	
	Stones 4 Homes Ltd	3470	Pine play bark 10 x 2m3	£ 1,828.00	£ 365.60	£ 2,193.60	
	Roaring Tree Ecology	3471	Shipe park - funded	£ 200.00	£ -	£ 200.00	
	Auborne Planning	3472	B.D.C work x 2- Funded	£ 4,400.00	£ -	£ 4,400.00	
	Worknest Ltd	3473	HR Consultants annual fee & Insurance	£ 1,985.00	£ 371.00	£ 2,727.00	
	H Rodger - till receipts	3474	Stamps/cleaning items	£ 49.70	£ -	£ 49.70	
	K Tarburton	3475	BDC expenses - funded	£ 91.30	£ -	£ 91.30	

## Natwest Current Account New

## List of Payments made between 01/04/2023 and 30/04/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/04/2023	NLCA	003452	1,591.24		Annual Subs
03/04/2023	Sharpe Group	003453	137.52		IT/Subs
03/04/2023	Pest Control	003454	80.00		Pest Control
03/04/2023	Ulyett Landscapes Ltd	003455	436.32		Grass Verge Cuts
03/04/2023	Torne Valley	003456	62.49		Uniform PPE ST
03/04/2023	Torne Valley	003456A	16.49		PPE ST
03/04/2023	Hentons	003457	243.00		Payroll
03/04/2023	M + C Elliott - Gravedigger	003458	360.00		Digging Mar'23
03/04/2023	H Rodger	003459	45.25		Various
03/04/2023	Yorkshire Mechanical Services	003461	297.43		Repair Leak
11/04/2023	Bassetlaw District Council	DD	130.85		Rates
12/04/2023	Toparia Ltd	003464	7,110.00		Tree Cutting
13/04/2023	Water Plus	DD	191.39		Water
17/04/2023	HMRC	003465	2,774.26		April PAYE/NIC
17/04/2023	Hertfordshire Supplies	003466	341.94		Stationary/Cleaning
18/04/2023	Old Hall Nurseries	003467	1,998.00		Plants WD
18/04/2023	Water Plus	DD	22.43		Water
18/04/2023	Water Plus	DD	7.53		Water
19/04/2023	Water Plus	DD	41.99		Water
19/04/2023	Water Plus	DD	31.91		Water
23/04/2023	Leonard Tomlinson	003468	150.99		Fuel
25/04/2023	Bassetlaw District Council	DD	69.45		Rates
25/04/2023	Bassetlaw District Council	DD	569.25		Rates
25/04/2023	Bassetlaw District Council	DD	106.68		Rates
28/04/2023	NatWest Bank	CHARGE	30.25		Bank Charges
28/04/2023	All4Woman	DD	133.00		Cleaning Services

Total Payments

16,979.66

includes V.A.T