

I hereby give you notice of a Meeting of the Harworth and Bircotes Town Council to be held on Monday 11<sup>th</sup> December 2023 at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving the business proposed to be transacted at the meeting as set out hereunder. Please note that meetings may be recorded.

Dated this 5<sup>th</sup> December 2023

*W Davies* Officer

17508 To receive and consider any apologies and reasons for absence

17509 To receive Declaration of Interest on any item on the agenda

17510 To suspend the meeting to hold a public session

17511 To receive the Chair's report

17512 To approve the minutes of the meeting held on 6<sup>th</sup> November 2023

17513 To receive the cemetery Health & Safety reports and updates from the Officer

17514 To receive the report for the investigation to see if reinforced autoclaved aerated concrete is present in the Information Centre and Town Hall

17516 To consider planning applications as attached and planning correspondence

17517 To approve payments as listed and receive financial reports for 31<sup>st</sup> October 2023

17518 To discuss ideas for the 2024/25 budget and ear marked reserves

17519 To review the General Data Protection Regulation (GDPR) policies

17520 To review the General & Financial Risk Assessment

17521 To review the following policies:

- Health & Safety policy
- Vexatious policy
- Terms of Reference for the Town Council

17522 To receive any updates on the Town Council events

17523 To receive items for information only

17524 Time and date of the next Town Council meeting

## **Planning applications:**

### **Application: 23/01335/HSE**

Location: 48 Bawtry Road, Harworth

Proposal: Erect single storey rear extension

### **Application: 23/01358/HSE**

Location: 30 White House Road, Bircotes

Proposal: Single storey extension to side of House to create a dining kitchen

## **Street Naming applications**

### **Application: 23/00077/NEWDEV**

Location: Land to south of Grey Gables, Tickhill Road, Harworth

Proposal: New name – Beech Croft, Tickhill Road, Harworth

## **Payments for approval**

- 1) W Davies reimbursement for Amazon payment for Bushnell Speed gun & Batteries £181.75 plus vat – funded
- 2) Leonard Tomlinson Ltd - Corner Garage – Fuel for October £85.90 + vat
- 3) JNP Group – RAAC Identification survey for town hall and annex - £850.00 + vat
- 4) B.D.C – Hire of room - £15.25
- 5) H Rodger – reimbursement of various till receipts for refreshments, stationary, cleaning, stationary etc £49.42
- 6) Unity Trust for NCC – Pension payment for November £3,408.86
- 7) Hentons via Unity Trust – net wages for November £10,260.67
- 8) K Tarburton reimbursement for batteries £21.00
- 9) Climatecool Energy Services Ltd = Annual AC service £265.00 + vat
- 10) Chevron – Remembrance Day road closure £910.00 + vat
- 11) J Rust & Son – Carpet for conference room £1,435.00 – Funded
- 12) J Rust & Son – additional carpet work £300.00 – Funded
- 13) Independent Memorial Inspections - £626.60 + vat
- 14) UK Trade – Screwfix – waterproof cement £12.08 + vat
- 15) W Davies reimbursement for Canva – annual subscription website advertisement software fee £99.99
- 16) Konica Minolta – 3 month printer lease £68.94 + vat (DD)
- 17) RPManufacturing – annually service of all site aluminium doors and roller shutters £590.00
- 18) W Davies – reimbursement for Amazon – replace damaged whiteboard £132.50 + vat – Funded
  
- 19) Hertfordshire County Council – cleaning items/stationary £306.66 + vat
- 20) M & C Elliott – Grave digging - £720.00
- 21) Pest Control Solutions – Pest control in annex £130.00
- 22) Sharpe Group – IT & Website £126.40 + vat
- 23) Torne Valley Ltd – gloves/saw blade and bits £22.02 + vat
- 24) Outco – Gritting for November £208.00 + vat
- 25) North Notts Community First Responders – 2 x events covering first aid £500.00
- 26) Universal Supplies (UK) Ltd – hire of barrier for Christmas tree £9.14 + vat
- 27) Leonard Tomlinson Ltd – Corner Garage November fuel £88.52 + vat