Minutes of the Harworth and Bircotes Town Council meeting held on Monday 7th September 2026 at 6.30pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

Present: Cllr Evans, (Chair) Cllr James, Cllr Flynn, Cllr Harrison, Cllr Cobby, Cllr Horrocks, Cllr A Smith, Cllr Jones,

Others: W Davies (Officer), L Stewart (Deputy Clerk) K Tarburton (Community Development Officer) and member of the public.

18081 To receive and consider any apologies and reasons for absence

Cllr S James proposed to accept the apologies and reasons for absence from Cllr Schuller, Cllr C Sidwells and Cllr Wratten; this was seconded by Cllr S Harrison and resolved by the Council.

18082 To receive Declaration of Interest on any item on the agenda

None received.

18083 To suspend the meeting to hold a public session and to receive reports from Police, District & County Councillors –

The Chair suspended the meeting to hold the public session.

One member of the public in attendance, who raised the issue of electric scooters/bikes, and the dangers they pose to the public, Issue to be raised with police.

District Councillor June Evans advised of the Judicial review taking place on the Local Government reforms, which has halted any further changes to Local governance in Nottinghamshire.

18084 To receive the Chair's report

The Chair's report was circulated.

18085 To receive the cemetery's health & Safety inspections

Cllr S Harrison confirmed that the Tickhill Road Cemetery has been inspected, and the cemetery is in a good condition with no actions required but to be aware of raised paths due to tree roots.

Cllr Jones reported on the Styrrup Road Cemetery and no actions required.

18086 To consider the minutes of the meeting held on 27th July 2026

Cllr S Harrison proposed to accept the minutes of the meeting held on the 27th July 2026 as a true record; this was seconded by Cllr Cobby and resolved by the Council.

18087 To consider planning applications as listed and any planning correspondence

Application:	**26/00918/CTL**
Proposal:	Lawful development certificate of an existing use for caravan to be used for additional sleeping accommodation to the main dwelling
Location:	20 Grange View, Harworth

Application:	**26/00950/HSE**
Proposal:	Erect single storey rear extension

Location: 20 Thornhill Road, Harworth
Application: 26/00975/HSE
Proposal: Erect single storey rear and side extension
Location: 27 East Street, Harworth

Application: 26/01001/COU
Proposal: Change of use from residential with cattery to residential
Location: The Hollies, Marina Drive, Harworth

Cllr James proposed not to make any objections to the above applications; this was seconded by Cllr Harrison and resolved by the Council.

Application: 26/00985/HSE
Proposal: Erect a 2.2- to 2.5-metre-high wooden fence and posts within the boundary
Location: 2A Mayfair Close, Harworth

Cllr James proposed to make comments regarding the height of the fence; this was seconded by Cllr Harrison and resolved by the Council.

18088 To consider payments as listed and the financial reports as of 31st July 2026

The Officer previously circulated the payments for approval and financial reports of 31st July 2026, bank reconciliation, bank statements, general and earmarked reserves, budget and balance sheet for the councillors to view.

After consideration, Cllr Flynn proposed to approve the payments and financial reports as above; this was seconded by Cllr Cobby and resolved by the Council.

Two councillors confirmed the bank statements or in line with the financial reports and signed the documents.

Bank reconciliation 31st July 2026

Bank Statement Balances on 31st July 2026

Natwest Current A/c	£217,878.86	
Natwest Deposit A/c	£135,268.49	
Unity Trust A/c	£152,000.63	
Unity Trust Deposit A/c	£199,783.63	
		£704,931.61
Less unpresented payments		£000,000.00
Plus receipts not on bank statement		£000,000.00
		£704,931.61

Closing Cash Book Balances 31st July 2026

Natwest Current A/c	£217,878.86
Natwest Deposit A/c	£135,268.49
Unity Trust A/c	£152,000.63
Unity Trust Deposit A/c	£199,783.63
	£704,931.61

Presented by:

General Reserves	£361,852.61
Earmarked Reserves	£343,079.00
	£704,931.61

18089 To consider transferring funds from the NatWest accounts to Unity Trust accounts

Cllr S James proposed to authorise the transfer of £100,000.00 from the NatWest current account to the higher interest account at Unity Trust Bank and this was seconded by Cllr R Jones and resolved by the Council.

18090 To consider having a kitchen extraction system service and to upgrade the pipe flues.

After discussions, Cllr A Smith proposed quotes for the works were to be obtained this was seconded by Cllr J Flynn and resolved by the Council.

18091 To consider appointment of an internal auditor for the period 2026-27

Cllr R Jones proposed to accept the appointment of Phil Parkin Ltd as internal auditor for the period 2026-27, this was seconded by Cllr S Harrison and resolved by the Council.

18092 To consider opening an Amazon Business account for internet purchases

After discussion, the Council asked for further information on how this works before a decision will be made.

18093 To consider contributing towards the Fireworks event.

Cllr S Harrison proposed to contribute towards the Fireworks event at the pavilion for the sum of £1,000.00; this was seconded by Cllr A Smith and resolved by the Council.

18094 To consider maintenance of the pond

After discussion, Cllr D Cobby proposed to consider maintenance of the pond by instructing our contractor to carry out the work; this was seconded by Cllr S James and resolved by the Council.

18095 To consider having an Estates and Assets Committee and to appoint members

After consideration, Cllr Flynn proposed to set up an Estates and Assets Committee, members appointed were Cllr D Cobby, Cllr S James, Cllr S Harrison, Cllr R Jones and Cllr Flynn; Cllr Jones to be Chair - this was seconded by Cllr James and resolved by the Council.

18096 To receive updates on projects and events plus to consider future spends

The follow updates were:

- Christmas – the primary schools have been approached, and they are happy to take part with the Christmas tree event and decorating a tree; we are still waiting for response from one school. Groups and service providers are also interested in decorating a tree. We do have decorations for the groups to use unless they want to use their own. It is just a one day event this year which is the 27th November
- Dept of Works & Pensions are holding a Jobs fair taking place on the 29th September 2026

- Pantomime – Aladin is in planning date to be confirmed
- Snipe Wood project is moving forward with a date to be confirmed

18097 To receive items for information

Nothing received.

18098 Time and date of the next scheduled Town Council Meeting

The next Town Council meeting will be on Monday 19th October 2026 at 6.30pm in the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

18099 To exclude members of the public under the Public Bodies (Admission to Meetings) Act 1960 to allow discussion of legal and staff matters

The member of public present then left the meeting.

18100 To consider legal and staff matters

The Chair discussed matters regarding the renewal of the police lease; and information required relating to the Notts County Council lease.

Cllr Harrison proposed to appoint our consultant to look into the County Council lease; this was seconded by Cllr Flynn and resolved by the Council.

Staff matters were updated.