

Minutes of the Harworth and Bircotes Town Council meeting held Monday 1st July 2024 at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP

Present: Cllr Evans (Chair), Cllr Smith, Cllr Jones, Cllr Whitehead, Cllr Hughes, Cllr S Harrison, Cllr A Harrison, Cllr James, Cllr Sidwells, Cllr Horrocks

Others: Mrs Davies (Officer) Mrs Tarburton (Community Development and Funding Manager)

17618 To receive and consider any apologies and reasons for absence

Cllr S Harrison proposed to approve apologies and reasons for absence from Cllr Schuller, Cllr Wratten and Cllr Flynn, this was seconded by Cllr James and resolved by the Council. It was noted Cllr McLaughlin was not present.

17619 To receive Declaration of Interest on any item on the agenda

No Declaration of Interests received.

17620 To suspend the meeting to hold a public session

No Members of the public present.

17621 To receive the Chair's report

No Chair's report received.

17622 To consider the minutes of the meeting held on 20th May 2024

Cllr Sidwell proposed to approve the minutes of the meeting held on 20th May 2024 as a true record; this was seconded by Cllr A Harrison and resolved by the Council. The Chair duly signed the minutes.

17623 To consider the minutes of the meeting held on 17th June 2024

Cllr Hughes proposed to approve the minutes of the meeting held on 17th June 2024 as a true record; this was seconded by Cllr S Harrison and resolved by the Council. The Chair duly signed the minutes.

17624 To receive the cemetery Health & Safety reports

- Cllr Jones reported that the Styrrup Road cemetery had no H&S issues; the water tap requires updating and the residents' overhanging hedges require cutting back.
- Cllr S Harrison reported that Tickhill Road cemetery had no H & S issues.
- Comments have been received regarding how nice the cemeteries are looking.

17625 To consider planning applications as listed and any planning correspondence

No planning applications received. It was noted that the owner of the land rear of 73 to 81 Scrooby Road, Bircotes has lodged an appeal with the Planning Inspectorate.

17626 To consider the annual renewal of our Health & Safety Consultants

Cllr S Harrison proposed to approve the renewal of the Health & Safety Consultants ProAktive for a three-year period; this was seconded by Cllr A Harrison and resolved by the Council.

17627 To consider a service and replacement floor for the small trailer

Cllr James proposed to carry out the service, replacement of the floor and the extra work to bring the trailer into good condition which will increase the value and give years of service; this was seconded by Cllr Whitehead and resolved by the Council.

17628 To consider purchase of a replacement small lawnmower

Cllr A Harrison proposed to replacement the small lawn mower; this was seconded by Cllr Jones and resolved by the Council.

17629 To consider the renewal of the computer support for the Officer's computer

Cllr Sidwell proposed to approve the computer support for the Officer's computer with the current supplier; this was seconded by Cllr S Harrison and resolved by the Council.

17630 To consider the Accessibility Statement policy for the website

Cllr Hughes proposed to approve the Accessibility Statement policy for the website; this was seconded by Cllr Smith and resolved by the Council.

17631 To consider payments as listed and the financial reports for 31st May 2024

The Officer previously circulated payments for approval and copies of the 31st May 2024 financial reports, budget, reserves and bank statements for the Councillors to view.

Cllr A Harrison proposed to approve the payments and financial reports as above; this was seconded by Cllr S Harrison and resolved by the Council.

17632 To consider contracts for the 2024-2026 Christmas lights

Karen Tarburton reported on quotes for the Christmas lights for 2024-26 and options available.

Karen then went through the scheme for the Christmas lights display for 2024-26 and it was agreed that the following would be done in addition to the current lights that are in the Town centre.

1. To keep the same display used in 2021-2024. If no changes were to be made to the display, the contractor is willing to hold the price from 2021 per year.
2. New addition will be the tree on the Village Green in Old Harworth – to remove the old Christmas tree lights from the tree, trim the tree and supply new (increased amount of) sets of LED lights inclusive of transformers and any other accessories; then installation of a branch wrapped effect – this will be a one-off cost.
3. Supply and fit 13 x Artificial Christmas trees to wall mounted tree brackets along Scrooby Road – one tree 5ft including 10 metre cable and battery pack (this is a one-off cost) plus additional £40 per tree cost for installation/ dismantle storage and annual inspection of lights this is a yearly fixed cost; note that the costs for these will be heavily discounted.

Cllr James proposed to appoint Christmas Plus for further three-year contract and to approve the scheme as reported above; this was seconded by Cllr A Harrison and resolved by the Council.

The average cost over three years will be £6,660.00.

17633 To consider a Biodiversity policy and action plan

Cllr James proposed that the Town Council puts together a Biodiversity policy and action plan as required; this was seconded by Cllr Hughes and resolved by the Council.

17634 To receive items for information

No items put forward.

17635 Time and date of the next Town Council meeting

The next Town Council meeting will be held on 9th September 2024 at 7.15pm in the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

Time: 10:44

Natwest Current Account New

List of Payments made between 01/05/2024 and 31/05/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/05/2024	Ulyett Landscapes Ltd	003769	457.38		Verge Cutting
07/05/2024	Tate Electrical	003770	72.90		Repair Old Cem Gates
07/05/2024	Leonard Tomlinson	003771	43.74		Fuel April
07/05/2024	Doncaster East Drainage Board	003772	15.63		Drainage Rates
07/05/2024	Sharpe Group	003773	151.68		Subs/Management Tool
07/05/2024	M + C Elliott - Gravedigger	003774	760.00		Digging April
07/05/2024	HR/Aldi	003775	1.89		Refreshments
07/05/2024	HR/Aldi/Amazon	003775A	35.17		Boots BG/Cleaning
07/05/2024	Bassetlaw District Council	DD	131.00		Rates
13/05/2024	Water Plus	DD	240.37		Water
14/05/2024	IMI	003776	3,180.60		Clean War Memorial
15/05/2024	Unity Trust Bank	003777	10,582.63		Wage May
15/05/2024	Unity Trust Bank	003778	3,058.03		Pension May
15/05/2024	Smartestenergy	DD	912.80		Electric
15/05/2024	Smartestenergy	DD	660.65		Electric
15/05/2024	Smartestenergy	DD	241.85		Gas
16/05/2024	Smartestenergy	DD	1,262.54		Gas
20/05/2024	HMRC	003780	2,483.70		PAYE/NIC Mon 1
20/05/2024	Yorkshire Mechanical Services	003779	204.00		Annual Boiler Service
20/05/2024	S Durrands	003781	495.00		Year End
20/05/2024	Phil Parkin	003782	123.75		Audit Fees
20/05/2024	Tome Valley	003783	24.71		Machine Oils
22/05/2024	SSE Energy Solutions	DD	50.08		Electric Gates
22/05/2024	Water Plus	DD	35.73		Water
22/05/2024	Water Plus	DD	50.44		Water
23/05/2024	Water Plus	DD	25.31		Water
28/05/2024	All4Woman	DD	133.00		Cleaning/Sanitary
28/05/2024	Bassetlaw District Council	DD	64.00		Rates
28/05/2024	Bassetlaw District Council	DD	572.00		Rates
28/05/2024	Bassetlaw District Council	DD	118.00		Rates
28/05/2024	Water Plus	DD	24.74		Water
30/05/2024	Hertfordshire Supplies	003785	281.21		Clean/Stationary
30/05/2024	HMRC	003786	2,483.70		PAYE/NIC Mon 2
30/05/2024	Bassetlaw District Council	003787	50.00		Waste Transfer
30/05/2024	HR/Amazone	003788	60.92		Bunting/Roll
30/05/2024	HR/Aldi	003788A	42.12		Refresh/Repair/Clean
30/05/2024	Water Plus	DD	20.74		Water
31/05/2024	NatWest	CHARGES	34.72		Bank Charges

Total Payments 29,186.73 includes V.A.T

Unity Trust a/c

ProActive - additional van insurance £53.48

Unity Trust - bank charges £ 9.12