

Minutes of the Harworth and Bircotes Town Council meeting held on Monday 8th April 2024 at 7.15pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

Present: Cllr Evens (Chair), Cllr Smith, Cllr Schuller, Cllr Jones, Cllr S Harrison, Cllr Horrocks, Cllr McLaughlin, Cllr Sidwells, Cllr A Harrison, Cllr James and Cllr Flynn

Others: Mr Davies (Officer) and County Councillor Sheila Place, members of the public

17569 To receive and consider any apologies and reasons for absence

Cllr Flynn proposed to accept the apologies and reason for absence from Cllr Wratten, Cllr Whitehead and Cllr Barns; this was seconded by Cllr James and resolved by the Council.

17570 To receive Declaration of Interest on any item on the agenda

No declaration of interests received.

17571 To suspend the meeting to hold a public session

The Chair suspended the meeting to allow members of the public to speak.

- County Councillor Sheila Place gave her County report regarding highway issues and repairs.
- Members of the Harworth Brass Band asked if the Town Council would allow their trailer to be stored at the Town Hall plus other requests. The Chair to arrange a date to meet with the band to discuss further.

The Chair then reconvened the meeting.

17572 To receive the Chair's report

The Chair circulated copies of her monthly report.

17573 To consider the minutes of the meeting held on 26th February 2024

Cllr Jones proposed to accept the minutes of the meeting held 26th February 2024 as a true record; this was seconded by Cllr Flynn and resolved by the Council. The Chair duly signed the minutes.

17574 For the HR Committee to consider the minutes of their meeting held 18th March 2024

As a member of the HR Committee, Cllr Jones proposed to accept the minutes of the HR Committee meeting held 18th March 2024 as a true record; this was seconded by Cllr Flynn (HR member) and resolved by the Committee. The Chair (HR Member) duly signed the minutes.

17575 To receive the cemetery Health & Safety reports

Cllr Barns was not present to give a report. Cllr Jones reported that she has carried out litter picking in the new cemetery.

17576 To consider planning applications as listed and any planning correspondence

At this point Cllr Schuller left the room.

Application: 24/00182/TDCMIN

Proposal: Application for technical details consent for residential development of four dwellings pursuant to the permission in principle 22/00805/PIP allowed on appeal under APP/A3010/W/22/3304294

Location: Land rear of 73 to 81 Scrooby Road, Bircotes

Consideration: Objection due to the concerns over access.

Application: 24/00176/HSE

Proposal: Erect single storey rear extension

Location: 54 Norfolk Road, Bircotes

Consideration: No objections

Application: 24/00325/COU

Proposal: Change of use from agricultural field to dog walking area

Location: Land south of Common Lane off Styrrup Road, Harworth

Consideration: No objections

Application: 24/00225/OUT

Proposal: Outline planning permission with all matters reserved for one dormer bungalow

Location: Garden of 1 Essex Road, Bircotes

Considerations: No objections

Application: 24/00237/HAZ

Proposal: Application for hazardous substances consent for storage of various hazardous substances

Location: Great Bear Distribution Harworth, DC2 Mulberry Logistics Park, Bawtry Road, Blyth

Considerations: No objections

Cllr Schuller joined the meeting.

Application: 24/00156/HSE

Proposal: Convert existing barn into an annex for a dependent relative and erect single storey side extension

Location: Manor House, Main Street, Harworth

Considerations: No objections

Application: 24/00154/HSE

Proposal: Erect single storey rear extension to create an office, utility room and ground floor toilet with shower

Location: Manor House, Main Street, Harworth

Considerations: No objections

Cllr S Harrison proposed to approve the considerations as listed above; this was seconded by Cllr A Harrison and resolved by the Council.

17577 To consider the comments received following the health & safety Audit for 2023-24

The Officer reported that an independent health and safety audit was carried out on the 27th March 2024.

No actions were required, and the assessor's remarks were " *Annual health and safety audit was undertaken on Harworth and Bircotes Town Council. The audit was carried out in the presence of*

Wendy Davies. Health and safety is really well managed and all documentation observed were in place and in date."

Cllr S Harrison proposed to note the report and comments; this was seconded by Cllr A Harrison and resolved by the Council.

17578 To review the Investment Strategy

The Officer previously circulated copies of the Investment Strategy for the Councillors to view.

Cllr Flynn proposed to approve the Investment Strategy with no amendments; this was seconded by Cllr James and resolved by the Council.

17579 To consider payments as listed and the financial reports for 31st January 2024 and 29th February 2024

The Officer previously circulated payments for the Councillors to view.

Cllr Flynn proposed to approve the payments as listed; this was seconded by Cllr S Harrison and resolved by the Council.

The Officer previously circulated the January and February financial reports plus bank statements, budgets, variances, earmarked and general reserves for the Councillors to view.

Cllr Flynn proposed to approve the financial reports as above; this was seconded by Cllr A Harrison and resolved by the Council.

17580 To consider options of planters for the Miners Memorial Garden

The Officer circulated copies of a planter which is in line to the Town Council's other planters in the area; unfortunately, the supplier has not sent the measurements and prices in time for the Councillors to consider. To defer to the next meeting.

17581 To receive items for information

- Correspondence from the Harworth Brass Band – this was moved forward and discussed under item 17571
- Information regarding the Local Government Boundary Commission for England which is undertaking an Electoral Review of Bassetlaw District

17582 Time and date of the next Town Council meeting – 20th May 2024

The next Town Council meeting will be held on 20th May 2024 at 7pm in the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

17583 To exclude members of the public under the Public Bodies (Admission to Meetings) Act 1960 to allow discussion of the following item

No members of the public present.

17584 To receive and consider recommendations from the HR Committee on the annual staff pay rise

The Officer went through the HR Committee's recommendations for the staff pay rise following the annual increase of the living wage.

Cllr S Harrison proposed to approve the recommendations as discussed; this was seconded by Cllr Jones and resolved by the Council.

Finances as of 31st January 2024

Meeting report 8.4.24

		£	£
Opening bank balances 1 st April 2023			
Current Account		£379,281.34	
Current Saver Account		£064,820.53	
Unity Trust Account		£091,879.43	
Unit Trust Savings		<u>£000,000.00</u>	£535,981.30
Plus income & VAT <u>to date</u>	31.1.24	£494,339.99	
Less expenses & VAT <u>to date</u>	31.1.24	£418,445.75	£075,894.24
Closing cash book balances 31 st January 2024			
Current Account	@ 31 st January 2024	£455,609.40	
Current Saver Account	@ 31 st January 2024	£065,543.01	
Unity Trust Savings	@ 31 st January 2024	£000,000.00	
Unity Trust Account	@ 31 st January 2024	<u>£090,723.13</u>	<u>£611,875.54</u>
	Made up of: Ear Marked Reserves		£255,432.27
	General Reserves		£356,443.27
			<u>£611,875.54</u>

Finances as of 29th February 2024

Meeting report 8.4.24

		£	£
Opening bank balances 1 st April 2023			
Current Account		£379,281.34	
Current Saver Account		£064,820.53	
Unity Trust Account		£091,879.43	
Unit Trust Savings		<u>£000,000.00</u>	£535,981.30
Plus income & VAT <u>to date</u>	29.2.24	£519,506.08	
Less expenses & VAT <u>to date</u>	29.2.24	£457,504.40	£062,001.68
Closing cash book balances 29 th February 2024			
Current Account	@ 29 th February 2024	£441,650.45	
Current Saver Account	@ 29 th February 2024	£065,618.52	
Unity Trust Savings	@ 29 th February 2024	£000,000.00	
Unity Trust Account	@ 29 th February 2024	£090,714.01	<u>£597,982.98</u>
	Made up of: Ear Marked Reserves		£251,952.27
	General Reserves		£346,030.71
			<u>£597,982.98</u>

Minutes of the meeting held 8th April 2024

Signed: *CJ Evans*

Date: 22/5/24

