

Minutes of the Harworth & Bircotes Town Council meeting held on Monday 7<sup>th</sup> January 2019, at 7.00pm in the Town Hall, Scooby Road, Bircotes

Public Session 6.45 – 7.00pm – no members of the public present  
 County Councillor Report – no report submitted  
 Police report – PC Martin gave his report on crimes in his beat area

**Present:** Cllr Evans (Chair), Cllr Barns, Cllr Dean, Cllr Flynn, Cllr James, Cllr Jones, Cllr Robinson, Cllr Smith and Cllr Wratten

**Others:** Mrs Davies (Officer)

**16687/19 To receive any apologies for absence**

Apologies received and approved from Cllr Morgan-Kingston and Cllr Durdy.

**16688/19 To receive any declaration of interests in any item on the agenda**

No declarations of interests held.

**16689/19 To approve the minutes of the Town Council meeting held 26<sup>th</sup> November 2018**

Cllr Robinson proposed to accept the minutes of the meeting held 26<sup>th</sup> November 2018 as a true record; this was seconded by Cllr Flynn and resolved by the Council.

**16690/19 To receive District Councillor Reports**

Cllr Smith reported on two planning applications that were up for consideration at this week's District Council's planning committee.

The Chair reported that the Bassetlaw District Council's Local Plan for Bassetlaw related to planning in terms of future developments in Bassetlaw; this includes both housing and others e.g. business sites.

Key to this is the current land supply available for development, as classified via the Local Plan procedure. Bassetlaw currently has 7.9 years of land supply; the Government states there has to be a minimum of 5 years supply.

The outcome of having 7.9 years land supply is that Bassetlaw can choose not to grant planning permission to some developments – in other words, the District Council will take the lead, not developers.

The Local Plan is in draft, stage 1 consultation is from January to March 2019. It is a very comprehensive document, Harworth and Bircotes is given specific recognition along with Worksop and Retford; and Neighbourhood Plans are given greater weight regarding areas identified by the community for development. Two new 'green' villages are also proposed.

Bassetlaw District Council hope to then start the second consultation stage in July.

**16691 To receive cemetery reports**

Cllr Barns reported the following after carrying out his cemetery inspection earlier today. The Tickhill Road cemetery had no safety issues; all the grit bins and water facilities were in order. The wooden seats still require some weather proofing treatment.

The Styrrup Road cemetery had no issues regarding safety or tidiness. Water points, grit bins and hedges all in order. The electrification of the gates is underway and engineers were working site during his inspection.

**16692/19 To consider any planning applications and note any decision notices, appeals and planning correspondence**

**Planning Applications for consideration:**

**Application: 18/01496/HSE**

Location: 12 Buckingham Court, Harworth

Proposal: Erect two storey rear extension

**Application: 18/01407/PDN**

Location: 47 Scrooby Road, Bircotes

Proposal: Notification for prior approval for a change of use of ground floor from A1 to A3 class use (Café)

**Application: 18/01414/RES**

Location: Land forming part of Harworth Colliery, Scrooby Road, Harworth

Proposal: Reserved matters for amendments to plots 41-44 inclusive, plot 31 and plot 60 following outline P.A 61/09/00052

**Application: 18/01556/ADV**

Location: South Carr Farm, Bawtry Road, Harworth

Proposal: 2 No. hoarding signs

**Street Naming application**

**Application: 19/00002/NEWDEV**

Location: Former Bryndale, 233 Scrooby Road, Bircotes

Proposal: New development – street names Bryndale Close, Thornbridge Mews and Coniston Grove

The Council considered the above applications and Cllr Robinson proposed not to make any objections; this was seconded by Cllr Barns and resolved by the Council.

The Officer asked the Council to consider a new Town Council sign for the hall once the replacement outer wall has been installed. The sign would be require planning permission subject to the size required.

**16693/19 To consider proposal to hold a market one day a week**

Working in partnership with the District Council; the Town Council considered hosting a market on the events area. The Chair suggested that the Council holds a one off market; then carries out an evaluation before considering carrying on with future markets.

After discussion Cllr Flynn proposed to hold a pilot market; evaluate and then consider carrying on with future markets; this was seconded by Cllr James and resolved by the Council.

**16694/19 To approve payments and receive financial report**

The Officer circulated copies of the year to date finances, budget and bank statements for the Council to view.

The Officer reported that the gritting contract has been set up to cover weekends on the town hall car park and events area as requested; the gritting will take place when it is forecast to be -1<sup>0</sup>.

Cllr Dean proposed to approve the payments and gritting arrangement as listed; this was seconded by Cllr James and resolved by the Council.

**16695/19 To approve Internal Audit appointment**

The Officer previously circulated a copy of the Internal Auditor's annual appointment; showing the responsibilities of the Internal Auditors and the scope of the audit.

Cllr Barns proposed to approve the annual appointment; this was seconded by Cllr Robinson and resolved by the Council.

**16696/19 To approve Internal Control review**

The Officer previously circulated copy of the Internal Control review document for the Councillors to view and consider. Cllr Robinson proposed to approve the Internal Control review; this was seconded by Cllr Barns and resolved by the Council. Cllr Flynn and Cllr Evans signed the document.

**16697/19 To review and consider budget for 2019/20**

The Officer circulated an updated version of the budget for Councillors to go through ready for the precept meeting at the end of the month.

**16698/19 To receive update on the pension re-enrolment requirement**

The Officer updated the Council on the requirement by The Pensions Regulator to carry out a re-enrolment of relevant staff onto the pension scheme. The allocated date for re-assessment will be the 30<sup>th</sup> January 2019.

**16699/19 To consider meeting dates for 2019/20**

Cllr James proposed to approve the following meeting dated for 2019; this was seconded by Cllr Robinson and resolved by the Council.

7<sup>th</sup> January 2019

28<sup>th</sup> January 2019

4<sup>th</sup> March 2019

8<sup>th</sup> April 2019 – to include the Annual Parish Meeting

20<sup>th</sup> May 2019 – New Council and the Annual Meeting of the Council

24<sup>th</sup> June 2019

29<sup>th</sup> July 2019

9<sup>th</sup> Sept 2019

14<sup>th</sup> October 2019

25<sup>th</sup> November 2019

23<sup>rd</sup> December 2019

20<sup>th</sup> January 2020

**16700/19 To receive Councillors reports**

Items raised:

- Query over a fence on Alexander Road
- To put a thank you in the newsletter for people that pick up litter
- Late music being play at the Blacksmith pub
- The Chair reported that she will be attending the BDC Planning Committee meeting on 9<sup>th</sup> January to listen to the debate and outcome for the planning application for the Land south of Tickhill Road and land to rear of Grange Farm
- A request for councillors to assist with setting up a meeting with the residents regarding the Gilbert Road garage site.
- A suggestion was made that any street naming required for the Common Road site; takes into account the name of Robert Brailsford for historic reasons.

**16701/19 To receive Community Development report**

Apologies were received from the Community Development Manager;. The Chair went through the 11 priority projects for Harworth which Karen in working on (some are in partnership with the District Council).

**16702/19 To exclude members of public under the Public Bodies (Admissions to Meetings) Act 1960 to enable discussion on staff review; insurance matters; update regarding proposed service level agreement**

- The staff reviews will be taking place in the near future
- The Council resolved to honour a position offered at the Town Council with a previous agency worker
- The Officer reported on the current insurance matters
- The Council resolved to approve continuation of the existing part time service level agreement; plus an additional full time service level agreement with the District Council

**16703/19 Time and date of the next Town Council meeting**

The next Town Council meeting will be held on 28<sup>th</sup> January 2019 at 7pm in the Town Hall, Scrooby Road, Bircotes; this meeting is mainly to cover the approval of the precept.

Signed: *J Evans*

Date: *28<sup>th</sup> January 2019*