

Minutes of the Harworth & Bircotes Town Council virtual meeting held on Monday 12th October 2020, at 7pm

Present: Cllr Evans (Chair), Cllr Smith, Cllr James, Cllr Dobson, Cllr Barns, Cllr Schuller, Cllr Flynn and Cllr Schuller

Others: Mrs Davies (Officer) Karen Tarburton (Community Development and Funding Manager) County Cllr Sheila Place

16950 To receive and approve any apologies for absence

Apologies received from Cllr Dean, Cllr Gratton and Cllr Fear.

Cllr James proposed to approve the apologies; this was seconded by Cllr Flynn and resolved by the Council.

16951 To receive Declaration of Interests on any item on the agenda

Declaration of Interest received from Cllr Schuller for planning applications 01165 & 01161.

16952 To suspend the meeting to hold a public session and receive Police reports, County and District Councillor reports

Reports from District Councillors June Evans, Dave Challinor and Lynne Schuller had been circulated around the Councillors.

PC Martin's crime report was received and circulated around the Councillors.

There were no questions raised by the Councillors on the above reports.

County Cllr Sheila Place gave her report as follows:

Following an incident with a resident being hit by a wing mirror of a car on the access road to Serlby Park Academy; Cllr Place arranged for a meeting with Highways, the Serlby Park Academy and St Patrick's school to discuss this issue. A good meeting was held, and it was noted that the Academy are acting on some the proposals made for work to be carried out.

Cllr Place also contacted the Rights of Way people to see if there are able to help with the above issue; as the Right of Way isn't near the school access road, there is nothing they can do to help.

Following a fly tipping report of two freezers and some building rubble which is on the academy site; Cllr Place passed this information on to the academy to deal with.

It was noted that a report of the faulty interactive speed sign had been received; Cllr Place reported this, and it has since been repaired.

No questions were raised from the Council.

16953 To approve the minutes of the meeting held 7th September 2020

Cllr Barns proposed to accept the minutes of the meeting held 7th September 2020 as a true record; this was seconded by Cllr Flynn and resolved by the Council.

16954 To receive Chair's report

The Chair's report was circulated around the Councillors.

The Chair reported on the information received that Nottinghamshire will come under the 'High' level regarding the new Covid-19 restrictions.

16955 To receive the cemetery health & safety inspections

Cllr Barns carried out a health & safety inspection on the two cemeteries, no actions required.

Cllr Flynn reported of residents commenting that the cemetery gates were not working; Cllr Barns will check the gates.

16956 To consider any planning applications listed and note any appeals and planning correspondence**Application: 20/01165/HSE**

Proposal: Demolish existing conservatory erect single storey rear extension

Location: 5 Bramble Way, Harworth

Application: 20/01161/COU

Proposal: Change of use of office to dwelling

Location: Hawks Nest Cottage, Great North Road, Scrooby

After consideration, Cllr James proposed not to make any objections to the above applications; this was seconded by Cllr Jones and resolved by the Council.

Cllr Schuller did not take part in the above considerations.

To note the following Town Council application – not for consideration,

Application: 20/00409/FUL

Location: North Border Junior School, Snipe Park Road, Bircotes

Proposal: Partial demolition and conversion to create over 55's affordable housing comprising 16 apartments and 9 new single storey dwellings, parking access and associated landscaping

Karen Tarburton explained that the submission of this application is in line with the Homes England funding requirements; this is an aspirational application to show what the Council would like to do on part of the site; there is no substance to the application at the moment. There is still a lot of survey work to be carried out and it may take 10-15yrs; if at all.

A question was raised - If the application is successful would it have a time limit for the work to be carried out. Yes, the same as other applications and it may lapse. There is still the ownership of the land to deal with. No other questions raised.

16957 To approve payments and receive the financial reports

The Officer previously circulated copies of the August & September finances, bank statements, budget figures and variances.

The Officers previously circulated copy of the payments for approval. Cllr Flynn proposed to approve the payments as listed and note the finance documents; this was seconded by Cllr Jones and resolved by the Council.

16958 To received Health & Safety Audit report

The Officer reported that a Health & Safety audit was carried out on the 9th September 2020, the outcome was a score of 98.78%. There was just one action which was to send them a copy of the 2016 electrical installation condition report; this was done the following day.

The summary was – “The health and safety standards at Harworth and Bircotes is very good and is continuing to show improvement year on year. The Officer has kept all the required health and safety documentation up to date.”

16959 To review Standing Orders

The Officer previously circulated copy of the Standing Orders for the Councillors to review. The Officer clarified a couple of items, then Cllr James proposed to approve the standing orders with no amendments; this was seconded by Cllr Barns and resolved by the Council.

16960 To review risk assessment

The Officer previously circulated copy of the Annual Risk Assessment – this consists of finance and general assessments.

Cllr Flynn proposed to approve the above risk assessment with no changes; this was seconded by Cllr Jones and resolved by the Council.

16961 Time and date of the next Town Council meeting

The next Town Council meeting which will be held remotely; will be on the 16th November 2020 at 7pm.

16962 To exclude Members of the public under the Public Bodies (Admissions to Meetings) Act 1960 to enable consideration of the following agenda

Cllr Sheila Place left the meeting.

Cllr Schuller lost connection at the beginning of this item but returned before the discussion started.

16963 To receive update on projects and North Border School

Karen Tarburton gave an update on the partnership working with the District Council on projects in the pipeline.

North Border School - Karen reported that she has spoken with Delta Academy regarding the safety aspects of the building; she was informed that safety work will be carried out mid-November to the end of December.

The Homes England's Community Funding is no longer in place; however, Karen is looking for other funding opportunities.

Other information:

Karen reported that due to the current restrictions; the craft markets planned for the rest of this year have been cancelled. Most of the stall holders have transferred their bookings to next year.

The Tuesday Market is at full capacity due to the health & safety limit set for the current Covid restrictions. Once the restrictions are lifted, then more market stalls will be allowed.

Remembrance Day - the Town Council's role will be to publicise information passed on from the Church etc. Karen is aware that a Remembrance Service video will be streamed on-line, a poll has been put on Doodle for the time of the two minute silence; Karen has agreed to print off some posters for children to colour in to promote the Remembrance Day when information has been finalised.