

Minutes of the HR Committee Meeting of the Harworth & Bircotes Town Council held on Monday 21<sup>st</sup> June 2021, at 1pm.

**Present:** Cllr Barns, Cllr Evans, Cllr James, Cllr Jones and Cllr Flynn

**Others:** W Davies (Officer) K Tarburton (Line Manager)

**17072 To receive and approve any apologies and reasons for absence**

Apologies and reason received from Cllr Wratten. Cllr James proposed to approve a apology and reason given; this was seconded by Cllr Jones and resolved by the Council.

**17073 To receive Declaration of Interests on any item on the agenda**

No declaration of interests received.

**17074 To exclude Members of the public under the Public Bodies (Admission to Meetings) Act 1960 to enable consideration of the following agenda items**

No members of the public present.

**17075 To consider staff matters and available options**

Cllr Evans gave a report on a disciplinary hearing with a member of staff and presented the findings to the Committee.

K Tarburton then reported on the HR consultant's advice and recommendations; after which she left the meeting.

After consideration of the information received; Cllr Barns proposed to recommend dismissal at the full council meeting; this was seconded by Cllr Jones and resolved by the Council.

K Tarburton then returned to the meeting and provided information from the HR consultants with regards to the next steps to be taken and then left the meeting.

The meeting was then closed.

Signed: *S James*

Date: *19<sup>th</sup> July 21*