

Minutes of the Harworth & Bircotes Town Council meeting held on Monday 19<sup>th</sup> July 2021, at 7pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

**Present:** Cllr Smith (Vice-Chair), Cllr Jones, Cllr James, Cllr Flynn, Cllr Dean, Cllr Wratten and Cllr Schuller

**Others:** W Davies (Officer) K Tarburton (Community Development and Funding Manager) County Cllr Sheila Place and members of the public

The Vice-Chair chaired the meeting.

**17076 To receive and approve any apologies and reasons for absence**

Cllr Flynn proposed to approve the apologies and reasons received from Cllr Fear, Cllr Barns and Cllr Evans; this was seconded by Cllr James and resolved by the Council.

**17077 To receive Declaration of Interests on any item on the agenda**

No Declarations of Interest received.

**17078 To suspend the meeting to hold a public session and receive Police reports, County and District Councillor reports**

The Chair suspended the meeting to hold a public session.

No Police report received.

District Councillor reports have been circulated – no questions raised.

County Councillors Sheila Place gave her report as follows:

- Gullies that require clearing following the flooding have been reported
- Requests for hedge cutting have been received; however these won't be done until after the bird nesting period (unless urgent)
- Lots of potholes have been reported

Members of this public then discussed their concerns over the planning application 21/01069/COU for the proposed change of use of land for the siting of caravans/mobile homes on land rear of 73 to 81 Scrooby Road, Bircotes.

It was also noted that the members of the public had not been able to find the application and information on the District Council's website. After the discussion the members of the public then left the meeting.

The Chair then reconvened the Council meeting.

**17079 To receive completed GDPR security compliance checklist from Members not present at the previous meetings**

The Officer received the completed GDPR security compliance checklist from Cllr Schuller. All Members have now completed their checklist.

**17080 To approve the minutes of the meeting held 21<sup>st</sup> June 2021**

Cllr Flynn proposed to accept the minutes of the meeting held 21<sup>st</sup> June 2021 as a true record; this was seconded by Cllr James and resolved by the Council. The Chair signed the minutes.

**17081 For HR Committee members to approve the minutes of the meeting held 21<sup>st</sup> June 2021**

Cllr Flynn proposed to accept the minutes of the HR Committee meeting held 21<sup>st</sup> June 2021 as a true record; this was seconded by Cllr James and resolved by the Committee Members. Cllr James signed the minutes as a HR Committee member in the absence of the Committee Chair

**17082 To receive the Chair's report**

The Chair report was previously circulated around the Council.

**17083 To receive the cemetery health & safety inspections**

Cllr Barns was not present to give his health & safety inspection report. The Officer reported that a trip hazard has been repaired. The Officer has also purchased two signs showing men at work and 'grass cutting' to make visitors aware and to avoid the area.

**17084 To consider any planning applications listed and note any appeals and planning correspondence****Application: 21/00931/FUL**

Proposal: Erect two industrial units for manufacture and retail purposed

Location: Harworth Engineering, Blyth Road, Harworth

**Consideration: No objections**

**Application: 21/00985/FUL**

Proposal: Erect new workshop

Location: VAE Railway Systems, Snape Lane, Harworth

**Consideration: No objections**

**Application: 21/00991/HSE**

Proposal: Single storey rear extension

Location: 30 Thornhill Road, Harworth

**Consideration: No objections**

**Application: 21/00966/COU**

Proposal: Change of use from hair salon to micro bar with beer garden to rear

Location: 69 Scrooby Road, Bircotes

**Consideration: No objections**

**Application: 21/00965/HSE**

Proposal: Erect two storey side extension

Location: 134 Bawtry Road, Harworth

**Consideration: No objections**

**Applications: 21/00734/RES & 21/00735/RES**

Proposal: Reserved matters applications for the approval of appearance, landscaping, layout and scale, including consideration of conditions

Location: Land at Sunny Nook Farm (Unit 1) Blyth Road, Harworth

**Consideration: No objections**

**Application: 21/01052/HSE**

Proposal: Erect single storey rear extension

Location: 27 Whitby Road, Harworth

**Consideration: No objections**

Application: 21/01074/HSE

Proposal: Erect single storey rear extension

Location: 29 Whitby Road, Harworth

**Consideration: No objections**

Cllr James proposed not to make any objections to the above applications; this was seconded by Cllr Jones and resolved by the Council.

**Street Naming Application:**

Application: 21/00084/NEWDEV

Proposal: New development – proposed property numbers:

127C (Shop) Bawtry Road, Harworth

127D (Flat) Bawtry Road, Harworth

**Consideration: No objections**

Cllr Flynn proposed not to make any objections to the above application; this was seconded by Cllr James and resolved by the Council.

The Officer reported that the application 21/01069/COU which was mentioned in the public session was only received the previous Friday and therefore the Council hasn't had time to be able to make any comments for consideration at this meeting.

At this point Cllr Schuller walked out of the meeting

**Planning correspondence**

The Officer reported on the following planning correspondence

The Officer read out a letter from Steve Reed MP - Shadow Secretary of State for Communities and Local Government.

The MP's letter informed the Council that in June, the House of Commons called on the Government to protect residents' rights to retain a voice over planning applications, recognizing that the best way to get necessary new homes built is to support communities, councils and developers to work in partnership.

Below is a copy of the motion passed by the House of Commons with support from MPs of all political parties. I urge you to ask your Council to pass the same motion so we can show widespread support for the principle of protecting residents' right to a say over individual planning applications in their own area. Many local people have already expressed anger that this long-established democratic right is under threat.

*"This House believes planning works best when developers and local community work together to shape local areas and delivery necessary new homes; and therefore calls on the Government to protect the right of communities to object to individual planning applications".*

The Town Councillors would like to support this proposal and will put it on the next agenda for approval.

### **Consideration of - Notification of the Regulation 18 Draft Bassetlaw Local Plan 2020-2037: Focussed consultation, June 2021**

The Draft Local Plan does not allocate any further developments; this is due to having all the developments pre-approved.

### **Consideration of - Boundary Commission for England – review of Parliamentary Constituencies.**

The above review is asking for any feedback on proposed new boundary lines and constituency names. The current constituency name is Bassetlaw County Constituency and the proposed name is Worksop & Retford County Constituency. The boundary lines remain the same for Harworth & Bircotes.

### **17085 To approve purchase of additional equipment and a trailer**

The Officer reported that a new ride on lawnmower is now in use at the cemeteries; however, we do require a trailer to move the lawnmower around as the work van is too low to drive the mower in to. I have arranged for some ramps at £144 to be able to drive the mower into a larger van which a member of staff is letting us use. A tow bar for the work van has been arranged to be fitted next week at a cost of £345.00. We are now looking for a second-hand trailer to enable the work van to transport the mower around the cemeteries.

Cllr Flynn proposed to approve the new equipment as above and to purchase a trailer as required; this was seconded by Cllr Dean and resolved by the Council.

### **17086 To approve payments and receive the financial reports as of 30<sup>th</sup> June 2021**

Cllr Dean proposed to approve the payments circulated; this was seconded by Cllr Wratten and resolved by the Council.

Cllr Jones proposed to approve the renewal of the Health & Safety contract due 1<sup>st</sup> August 2021; plus approval to cost up and arrange for banners for the advertising the Craft markets. This was seconded by Cllr Flynn and resolved by the Council

Cllr Flynn proposed to note the finances, budget figures as of 30<sup>th</sup> June 2021; this was seconded by Cllr James and resolved by the Council. The verification of the bank statement balances and finance reports were initialled by 2 councillors.

**17087 To consider renewal of hygiene service contracts**

The Officer reported that the contract the Town Council has with its hygiene services finishes in September 2021 and February 2022. Quotations have been received but the Officer still has to compare the prices as the last quotation was only received on Friday.

After discussion, Cllr James proposed to approve for the Officer to work through the quotations; look for the best value options and make recommendations to the Councillors, and then arrange for the replacement contractors; this was seconded by Cllr Flynn and resolved by the Council.

**17088 To consider Christmas lights for 2021**

K Tarburton went through the quotations received for the Christmas lights for 2021.

Cllr Jones proposed that like for like prices are obtained and reported back to the Councillors; this was seconded by Cllr Wratten and resolved by the Council.

**17089 To discuss CCTV for the cemeteries and Town Hall**

The Officer reported that there is an increase in fly tipping in the cemeteries; we have been successful with the Enforcement Offices tracking down culprits; however, with the increase this issue needs to be tackled and would the Council consider looking at having CCTV cameras back in the cemetery. The District Council has CCTV which they constantly monitor, and they would be able to quote for this service.

Cllr Jones proposed that the Officer investigates costs for the CCTV; this was seconded by Cllr James and resolved by the Council.

**17090 To receive items for information or for the next agenda**

Item for the next agenda

- An update on events taking place
- Support of the proposal to protect the rights of communities to object to individual planning applications
- To receive update on the CCTV investigations
- To receive updates on the hygiene and Christmas lights contracts

**17091 Time and date of the next Town Council meeting**

The next Town Council meeting will take place on the 13<sup>th</sup> September 2019 at 7pm at the Town Hall, Scrooby Road, Bircotes.

**17092 To exclude Members of the public under the Public Bodies (Admission to Meetings) Act 1960 to enable consideration of the following agenda items**

No members of the public present.

**17093 To receive update on staffing matters**

The Officer gave an update on the new member of staff. After consideration, Cllr Jones proposed to increase the hours to 35 as a full-time position for the member of staff; this was seconded by Cllr James and resolved by the Council.