

Minutes of the Harworth & Bircotes Town Council meeting held on Monday 21st June 2021, at 7pm at the Town Hall, Bircotes, DN11 8JP.

Present: Cllr Evans (Chair), Cllr Smith, Cllr James, Cllr Barns, Cllr Fear, Cllr Jones and Cllr Flynn

Others: Mrs Davies (Officer) Mrs Tarburton (Community Development and Funding Manager) and County Councillor Sheila Place. No members of the public.

At this point Cllr Smith congratulated Cllr Evans for her MBE award

17054 To receive and approve any apologies and reasons for absence

Cllr Flynn proposed to accept the apologies and reasons given from Cllr Schuller, Cllr Dean, and Cllr Wrattton; this was seconded by Cllr James and resolved by the Council.

At this point the Officer reported that Michael Dobson has stepped down from being a Town Councillor and submitted his resignation. The Officer will let the District Council know.

17055 To receive Declaration of Interests on any item on the agenda

No Declaration of Interests received.

At this point the Officer reported that Cllr Smith has returned her Declaration of Office as Vice-Chair prior to the meeting.

17056 To suspend the meeting to hold a public session and receive Police reports, County and District Councillor reports

District Cllr Challinor sent his apologies.

No District Councillor or Police reports received.

County Cllr Sheila Place gave her report and updated the Council on the areas of concern visited with the Highways on their inspection.

17057 To receive completed GDPR security compliance checklist from Members not present at the last meeting

Cllr Smith return her GDPR security compliance checklist to the Officer.

17058 To approve the minutes of the meeting held 17th May 2021

Cllr Barns proposed to accept the minutes of the meeting held 17th May 2021 as a true record, this was seconded by Cllr James and resolved by the Council.

17059 To receive the Chair's report

The Chair gave her report with no questions raised.

17060 To receive the cemetery health & safety inspections

Cllr Barns carried out his health & safety inspections on both cemeteries on the 19th June. No issues regarding safety were raised.

17061 To consider any planning applications listed and note any appeals and planning correspondence

Cllr Flynn proposed not to object to any of the planning applications listed below; this was seconded by Cllr Smith and resolved by the Council.

17062 To review Health & Safety Policy for 2021-22

The Officer previously circulated copy of the Health & Safety Policy for the Councillors to consider.

Cllr Smith proposed to approve the policy for 2021-22; this was seconded by Cllr Jones and resolved by the Council.

17063 To review Committee Membership and Working Groups for 2021-22

Finance Committee – Cllr Evans (Chair), Cllr Barns, Cllr Flynn, Cllr Smith and Cllr James

HR & Cemetery Committee – Cllr Barns (Chair), Cllr Evans, Cllr Jones, Cllr Wratten, Cllr Flynn and Cllr James

Health & Safety Committee – Cllr Barns, Cllr Flynn, Cllr Jones, Cllr Dean and Cllr James

Environment Committee – Cllr Evans, Cllr Fear and Cllr Schuller

Cllr Fear proposed to approve the above memberships; this was seconded by Cllr James and resolved by the Council.

17064 To Approve the revised Account Statements for 2020-21

The Officer circulated copies of the revised Accounting Statements for 2020-21 for the Councillors to consider.

Cllr Barns proposed to approve the Accounting Statements; this was seconded by Cllr Flynn and resolved by the Council.

17065 To approve payments and receive the financial reports as of 31st May 2021

The Officer circulated the finances as of 30th April 2021 and 31st May 2021; plus payments for approval.

Cllr Jones proposed to accept the finances as above and approve the payments as listed; this was seconded by Cllr James and resolved by the Council.

17066 To consider open savings account attached to the Unity Trust current account

Cllr Fear proposed to open the Unity Trust saving accounts; this was seconded by Cllr Jones and resolved by the Council.

17067 To review the bank mandate and signatories for 2021-22

Cllr Smith proposed to keep the current bank mandate and signatories; consisting of Cllr Evans, Cllr Smith, Cllr Flynn and Cllr James; this was seconded by Cllr Barns and resolved by the Council.

17068 To receive items for information or for the next agenda

For information - The Officer explained the Town Council's complaint procedure and recommended that the Councillor's follow the procedure when receiving complaints.

Next Agenda – no items put forward for the next meeting at this point in time.

17069 Time and date of the next Town Council meeting

The next Town Council meeting will be held on 12th July 2021 at 7pm in the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

17070 To exclude Members of the public under the Public Bodies (Admission to Meetings) Act 1960 to enable consideration of the following agenda items

County Cllr Place left the meeting at this point – no members of the public present.

17071 To consider staff column points; staff matters and cemetery working

Staff column points – Cllr Smith proposed to approve the Internal Auditor's recommendation to increase the Officer's column points; this was seconded by Cllr James and resolved by the Council. The increase will be backdated to 1st April 2021.

Staff matters – Following on from an HR Committee meeting this afternoon, the Chair went through a disciplinary issue. Cllr Smith proposed to approve the recommendation for dismissal of a staff member; this was seconded by Cllr Barns and resolved by the Council.

At this point Karen Tarburton left the meeting.

Staff matters – due to the now shortage of manpower, Cllr Barns proposed to increase a member of staff's hours from 16hrs per week to 35hrs per week; this was seconded by Cllr Flynn and resolved by the Council.

Cllr Flynn proposed to interview interested persons or temporary agency staff to cover additional/seasonal work; this was seconded by Cllr Jones and resolved by the Council.

Planning applications to consider:

Application: 21/00562/HSE

Proposal: Proposed two storey side extension

Location: 72 Bawtry Road, Harworth

Decision: No objections

Application: 21/00578/HSE

Proposal: Erection of porch and single storey front extension

Location: 23 Bawtry Road, Harworth

Decision: No objections

Application: 21/0074/HSE

Proposal: Single storey rear extension

Location: 50 Church Road, Bircotes

Decision: No objections

Application: 21/00668/FUL

Proposal: combine number 16 and 18 to form 1 dwelling and erect single storey rear extension

Location: 16 Styrrup Road, Harworth

Decision: No objections

Application: 21/00641/HSE

Proposal: Extension above existing garage and utility room

Location: 2 Thornhill Road, Harworth

Decision: No objections

Application: 21/00735/RES

Proposal: Reserved matters application for the approval of appearance, landscaping, layout and scale for phase 2 for the erection of a 53,364 sqm warehouse unit (unit 2) for B8 uses together with associated external works, parking and landscaping following application 19/00866/VOC

Location: Land at Sunny Nook Farm (Unit 2) Blyth Road, Harworth

Decision: No objections

Application: 21/00734/RES

Proposal: Reserved matters application for the approval of appearance, landscaping, layout and scale for phase 1 of outline permission 19/00866/VOC for the erection of 53,224 sqm warehouse unit (Unit 1) for B8 uses and associated and external works, parking and landscaping, together with enabling works for Zone 1 (permission reference 19/00866/VOC) including site levelling, creation of SuDs pond, new site access road and associated cycle and footpath infrastructure

Location: Land at Sunny Nook Farm (Unit1) Blyth Road, Harworth

Decision: No objections

Application: 21/00756/FUL

Proposal: Erection of four industrial buildings to be sub-divided into ten smaller units

Location: Land north of Faraday Close, Harworth

Decision: No objections

Application: 21/00831/HSE

Proposal: Two storey side and single storey rear extension

Location: 150A Bawtry Road, Harworth

Decision: No objections

Street Naming application: 21/00061/NEWDEV

Location: Land at Common Lane, Harworth

Proposal: Naming of streets and numbering of Houses

Names – Brailsford Court, Common Lane and Styrrup Road

Decision: No objections

Notts County Council application: ES/3943

Proposed development: Importation of 3.5million cubic metres of restoration materials (reduction form 6.2 million cubic metres) to complete the restoration of Harworth Colliery No.2 spoil hear

Location: Harworth Colliery No.2 Spoil Heap, Blyth Road, Harworth

The above application is being considered at the meeting of the Planning and Rights of Way Committee on 29th June 2021 at 10am.

The Town Council has no additional comments to make.

Planning correspondence

Notification of the Regulation 18 Draft Bassetlaw Local Plan 2020-2037: Focussed consultation, June 2021 has been received.

The Councillors are to read and send comments in for the Council's response.