

Minutes of the HR Committee Meeting of the Harworth & Bircotes Town Council held on Wednesday 12<sup>th</sup> July 2023 at 11am at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

**Present:** Cllr Evans (Chair), Cllr James, Cllr Barns and Cllr Flynn

**Others:** W Davies (Officer) K Tarburton (as Line Manager)

**17427 To receive and approve any apologies for absence**

No apologies received.

**17428 To receive any Declaration of Interest on any item on the agenda**

No declaration of interest received.

**17429 To suspend the meeting for a public session**

No members of the public present

**17430 To Exclude members of the public under the Public Bodies (Admission to Meetings) Act 1960 to allow discussion and consideration of staff issues**

No members of the public present.

**17431 To approve the minutes of the HR Committee meeting held 29<sup>th</sup> March 2023**

After consideration, Cllr James proposed to accept the minutes of the meeting held 29<sup>th</sup> March 2023 as a true record; this was seconded by Cllr Flynn and resolved by the Council. The Chair duly signed the minutes.

**17432 To consider staff issues and next steps**

K Tarburton gave an update regarding a staff member who is currently off on long term sickness and information received from the HR consultants.

After discussion, the Chair proposed the HR path to go down regarding this matter, this was seconded by Cllr Barns and resolved by the HR Committee.