

Harworth and Bircotes Town Council

UNAPPROVED

Minutes of the Harworth & Bircotes Town Council held on Monday 24th
October 2016, at 7pm in the Town Hall, Scooby Road, Bircotes

Public Session 18.45 – 19.00

County Councillor Report

Police report

Present: Cllr Evans (Chair), Cllr Robinson, Cllr Flynn, Cllr Durdy, Cllr Ashworth, Cllr Jones, Cllr Barns, Cllr Morgan-Kingston, Cllr Smith, Cllr Letherland and Cllr Turner

Others present: Mrs Davies (Officer) K Tarburton, J Davies (Regeneration – District Council)

16321 To receive and approve any apologies for absence

Apologies received and approved from Cllr Dean and Cllr Wrattan.

16322 To receive Declaration of Interests on any item on the agenda

Declaration of Interest received from Cllr Durdy – agenda item 16330.

Declaration of Interest received from Cllr Ashworth – agenda item 16329 – planning correspondence.

16323 To discuss update on the strategic intervention plan need for HBTC

J Davies from the Regeneration team and the District Council gave a presentation on the draft Harworth & Bircotes Intervention Strategy.

16324 To discuss the Government Housing Plan and implications for Bassetlaw

The Chair gave a report on the implications for Bassetlaw following the Royal Assent of The Housing and Planning Act 2016.

16325 To approve the minutes of the meeting held 12th September 2016

Cllr Barns proposed to accept the minutes of the meeting held 12th September 2016 as a true record; this was seconded by Cllr Ashworth and resolved by the Council.

The Chair duly signed the minutes.

16326 To receive District Councillor Reports

Cllr Smith – Nothing to report

Cllr Evans reported on the Bassetlaw Local Plan; a public consultation by the planning policy team is currently taking place. This is a draft plan which in its final

form will be adopted in 2019, and could include developments up to 2034. The Local Plan is not related to the current site Allocation; instead it is about the future development of Bassetlaw.

Cllr Evans reported on the reducing District Council budget and subsequent grants available to voluntary organisation; these will probably end in a couple of years. The individual Councillor Community Grants will continue for the time being.

16327

To receive cemetery reports and consider costs for work to the conifers and other work required

Cllr Barns gave the following cemetery inspection reports:

Tickhill Road – all in good order with no H&S actions. The rock salt to replace prior to the onset of winter weather. Cllr Durdy offered to remove some of the excess soil stored next to the bins.

Following complaints regarding the height of the conifers in the old cemetery; the Council considered 4 options; Cllr Barns proposed to accept the quotation from Countryside Services; this was seconded by Cllr Robinson and resolved by the Council.

Styrrup Road – all in good order with no new H&S actions. The alteration of the ramp to be carried out as discussed at the cemetery site meeting. Dandelions require attention – Cllr Durdy offered to deal with them.

The Officer reported on the costs to install a base for a memorial bench and the work to the ramp. The Council resolved to approve the costs.

The Officer reported on the condition of the porta loo. The contractor's equipment has been faulty and they have not attended to the weekly emptying. The Officer has been twice in the week to clean the loo and commented on the state that people were leaving it in. It was suggested that the loo be taken away if it isn't been respected; this situation to be monitored and an article to go into the parish magazine if required.

16328

To approve payments, receive current financial report and external audit report

The Officer circulated copies of the September finances/bank statements and budget figures for the councillors to view.

Cllr Flynn proposed to approve the payments as listed; Cllr Smith seconded and resolved by the Council.

The Officer reported on the external audit certificate and report for the period 2015-16 which reads *on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.*

The Officer reported that after contacting independent building surveyors; a local Bassetlaw company has agreed to conduct an initial site visit.

16329

To consider any planning applications and note any decision notices, appeals and planning correspondence

Planning applications for consideration

Application ref: 16/01188/HSE
Location: 5 Bracken Court, Harworth
Proposal: Erect first floor rear extension

Application ref: 16/01290/FUL
Location: Unit A2, Lords Wood Road, Harworth
Proposal: Erect side extension to existing warehouse and offices

Application ref: 16/01367/HSE
Location: 12 Sandymount, Harworth
Proposal: Demolition of existing conservatory and construction of single storey rear extension

Street Naming Applications

Application ref: SN/16/00076/NEWDEV
Location: Community Centre, Beverley Road, Harworth
Proposal: New development – new addresses as below
Plot 1 4A Beverley Road
Plot 2 4C Beverley Road
Plot 3 4B Beverley Road
Plot 4 4D Beverley Road

The Council considered the above applications resolved not to make any objections.

Decision Notices Received

Application ref: 16/00873/FUL

Location: 25 Scrooby Road, Bircotes

Proposal: Replacement shop front and external alterations

Decision: Grant

Application ref: 16/00959/HSE

Location: 127 Scrooby Road, Bircotes

Proposal: Demolition of existing boundary wall and erect new 1.8 mtrs boundary wall and gates

Decision: Grant

Application ref: 16/00872/FUL

Location: 77 Scrooby Road, Bircotes

Proposal: Replacement shop front and external alterations

Decision: Grant

Application ref: 16/00861/FUL

Location: Flat A,B,C,D 2 Beverley Road, Harworth

Proposal: Retention of 4 x 2 bedroom apartments and construct new access

Decision: Still awaiting decision

Application ref: 16/01010/HSE

Location: Welldale Hill Road, Bircotes

Proposal: Single storey extension to rear, pitched roof canopy above existing front bay windows, conversion of existing integral garage to living accommodation and erect detached garage to rear

Decision: Grant

Application ref: 16/01043/FUL

Location: Grass verge to the front of A G N Fencing, Plumtree Ind. Estate, Bawtry Road, Harworth

Decision: Prior approval not required

Planning correspondence

Notification received of the relocation of the existing bus stop on White House Road, Bircotes.

Notification of a public consultation on the 7th November from the developers of land west of Blyth Road, Harworth.

16330

To consider winter service gritting and snow clearance costs for the car park

The Officer circulated options for the gritting/snow removal of the Town Hall Car park. Following discussion it was proposed and resolved to have the car park gritted only on an 'as and when required' basis in preference to a set charge for the winter.

It was also resolved to ask for a quotation for the gritting of the car park area in the new cemetery and the lane to the old cemetery and turning circle.

16331 To consider personal development/health & Safety staff training and costs

The Officer reported that the office staff/development manager have started relevant personal development courses under a government funding scheme which is free to the Council.

The Officer has now completed her Health & Safety compliant course and would like to continue with an Employment Law course. The Chair proposed to accept the request for the employment law training; this was seconded by Cllr Robinson and resolved by the Council.

16332 To discuss Health & Safety Policy and Procedures document and allocation of roles

Following circulation of H&S policy and procedure document; it was agreed to hold a separate meeting to discuss roles as more time would be needed for the discussion.

16333 To receive reports from Councillors and Community Development Manager

The Councillors gave their reports and items to note are:

- Remembrance services are taking place on the 11th & 13th November
- Reminder of the Community Action Group meeting on the 26th October
- The two benches have been repaired on Church Walk and The Green
- Transfer of the bunds took place on the 20th October and looking at initial ideas, development of the land into a focal point in the town centre will cost around £100k. In the meantime, the land will be levelled and turfed – it is important we prevent any cars parking on it

The Community Development Manger's report:

- Currently working on a Wren application to put funding towards the creation of the town's community activities area, working with District Council to develop ideas and designs, Consultation will take place at the Christmas Event on November 24th
- Met with Ian Davies, John Foster and Keith Somers from B.D.C regarding Snipe Park, the vegetation will be cut back along the pathway.
- The park area has a drainage issue and this is being looked at by Ian Davies, the park itself is in need of a complete revamp and we are intending to consult

with local people at the Christmas event as to what they would like to see on there.

- Have worked with 10 groups locally to date, including the leisure centre and Serlby Academy
- Christmas event – festive decorations license has been applied for, first aid has been organised along with the management plan and risk assessment.
- Remembrance event – Road Closure applied for.
- Service Level Agreement has been signed by Bassetlaw and the Town Council for a period of 3 years

16334 To receive items of correspondence for information and future agenda items

- A letter regarding Plum Tree Park – to contact Environment Health

16335 To Exclude members of the public under Public Bodies (Admission to meetings) Act 1960) to enable the review of staff wages to be considered

No members of the public present. The Officer circulated information for the review of staff wages. The Council deferred this item pending further information.

16336 Time and date of the next Town Council meeting

The next date of the Town Council meeting is 28th November at 7pm in the Town Hall, Scrooby Road, Bircotes.