

# Harworth and Bircotes Town Council

Minutes of the Harworth & Bircotes Town Council held on  
Monday 23<sup>rd</sup> October 2017, at 7.00pm in the Town Hall, Scooby Road, Bircotes

Public Session held 6.45pm – some items to note:

Request for litter bins in Snipe Park Wood – KT to make a request to the District Council  
KT to meet with the Sports & Social Club to assist with applying for Sports Aid funding  
Town Council to ask County Council to re-instate the 20mph speed signs around the new school

County Councillor Report – No report received  
Police report – Crime report given by PC J Martin

**Present:** Cllr Evans (Chair), Cllr Barns, Cllr Dean, Cllr Durdy, Cllr Flynn, Cllr Jones,  
Cllr Robinson, Cllr Smith and Cllr Wratten

**Others Present:** Mrs Davies (Officer) Karen Tarburton (Funding & Community Development  
Manager)

**16492 To receive any apologies for absence**

Apologies received and accepted from Cllr Ashworth and Cllr Morgan-Kingston.

**16493 To receive Declaration of Interests on any item on the agenda**

Cllr Durdy declared an interest in item 16501.

**16494 To receive update on the Harworth & Bircotes Intervention Scheme**

K Tarburton read through the Harworth & Bircotes Action Plan and gave updates on work currently being work on under the headings of: Embracing progress and opportunity, Pride in Place, Centre of Town, Key intervention sites areas that are currently being worked on.

**16495 To approve the minutes of the meeting held 11<sup>th</sup> September 2017**

Cllr Robinson proposed to accept the minutes of the meeting held 11<sup>th</sup> September 2017 as a true record; this was seconded by Cllr Barns and resolved by the Council.

**16596 To receive District Councillor Reports**

The Chair gave the following District Councillor report:

Fly-posting Policy – Fly-posting is putting up a poster, placard, banner that can be seen from the highway/in a public place. They are usually placed by someone advertising a business. Anyone with to advertise an event must seek permission and check if planning permission is required. If in breach of the policy, a fixed penalty fine

may be issued. There are rules designed to help charities and community groups, (and someone with a missing pet) BUT posters should be removed after an event, not for someone else to deal with; NOR should they be fixed e.g. in the middle of a roundabout, presenting a hazard to drivers.

Housing Strategy – Bassetlaw District Council has produced a new document outlining Housing Objectives and Priorities in Bassetlaw; the priorities are:

- a) Providing affordable and social rented homes
- b) Improving affordable and social rented homes
- c) Independent living for an ageing and vulnerable population

The target for new homes in Bassetlaw is 435 per annum. We know there is a need for two-bedroom houses and bungalows – too many people are in larger houses, want to downsize and free up family homes, but there is a scarcity of two-bedroom property, both social and private.

We also know that in Harworth & Bircotes the growth of the elderly population is higher than elsewhere, so this is something we need to keep pushing for.

£1.28m Heritage Lottery Funding for Worksop

This is good news, it has taken a year of waiting, though ring-fenced money was put aside to add to the fund; local business has also agreed to assist. There are a number of historic buildings on Bridge Street needing attention; it is felt if Worksop Town Centre is smartened up, new retailers/customers will be attracted.

**16497 To receive cemetery reports**

Cllr Barns gave his cemetery reports with no H&S actions required.

The Officer reported:

- Two staff attended a cemetery refresher course
- Work is underway on the new cemetery solar panel gate
- Suggestion to look into computerized cemetery software for the new cemetery; to consider for next year's budget
- The inappropriate use of the portaloos in the old cemetery; the Chair will put an article in the magazine. If the situation does not improve then it will be removed.

**16498 To receive any updates on Health & Safety matters and training**

The Officer gave the following report:

- Job relevant toolbox talks have been given to staff members
- Fire awareness and Fire Warden training has been carried out
- Qualified Stihl engineer given training on grounds maintenance equipment
- Competent Person carried out sound and vibration assessments on ground maintenance equipment; results still to be received
- COSSH risk assessments been reviewed and implemented
- Arranged for fire door assessments which are currently being carried out

- Arranged for meeting with a tree surgeon to discuss a risk assessment on the trees on the memorial garden

**16499 To consider any planning applications and note any decision notices, appeals and planning correspondence**

**Planning application for consideration**

**Application: 17/01201/HSE**

Proposal: Construct vehicular crossing with dropped and channel kerbs  
Location: 10 Bawtry Road, Harworth

**Application: 17/01263/RBS**

Proposal: Erect detached garage (resubmission of P/A 17/00820/HSE)  
Location: 6 Smith Square, Harworth

**Application: 17/01307/HSE**

Proposal: Erect single storey side extension with external wall rendering  
Location: 88 Milne Road, Bircotes

**Application: 17/01341/VOC**

Proposal: Variation of condition 2 on P/A 15/01309/FUL – erection of 39 dwellings (amended scheme from P/A 61/10/00012)  
Location: Development land at Scrooby Road, Harworth

**Street Naming application: AN17/00083/NEWDEV**

Proposed: Plot nos 1 to 39 street name Well Hill Drive  
Location: Development land at Scrooby Road, Harworth

The Town Council considered the above applications and Cllr Robinson proposed not to object to the above planning applications; this was seconded by Cllr Jones and resolved by the Council.

**Decision notices (or current status)**

**Application: 17/01073/RES**

Proposal: Reserved matters application to seek approval for appearance of the buildings and landscaping following outline application 12/01764/OUT for the erection of 24 dwellings

Location: Land off Hawkins Close, Harworth

**Status: Still pending**

**Application: 17/01043/HSE**

Proposal: Outbuildings with pitched roof in rear garden

Location: 217 Scrooby Road, Bircotes

**Decision: Granted**

**Application: 17/01023/FUL**

Proposal: Single storey rear extension to form pharmacy

Location: 105 Scrooby Road, Bircotes

Decision: **Granted**

**Application: 17/01102/OUT**

Proposal: Outline Application with Some Matters Reserved Approval Being Sought for Access and Scale for Erection of 150 Dwellings

Location: Land off Essex Road, Bircotes

Status: **Still pending**

**16500 To approve payments and receive financial reports & external auditor report**

The Officer circulated payments for approval, copies of the finances and bank statements to date. Cllr Flynn proposed to approve the payments; this was seconded by Cllr Dean and resolved by the Council.

The Officer reported that the External Audit report and certificate has been received from Grant Thornton UK LLP; the Government appointed external auditors.

The external audit report for 2016/17 is as follows *“on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met”*.

The 2016/17 External Auditor certificate is as follows *“We certify that we have completed our review of the annual return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2017”*.

**16501 To consider continuation of winter gritting**

Cllr Durdy did not take part in this agenda item due to a declaration of interest.

The Officer reported that a 10% discount on last year's costs has been offered. After consideration Cllr Robinson proposed to continue with the winter gritting contract; this was seconded by Cllr Jones and resolved by the Council.

**16502 To consider funding for community group**

The Officer asked for clarification that the remainder of the earmarked money put aside for the Harworth & Bircotes Community Action Group projects was still available for the group to use for their current project; namely the Vintage Club . The Council confirmed that it was.

**16503 To consider proposal for a blue plaque for Tommy Simpson**

Karen Tarburton reported that the Town Council has received a request of support to place a blue plaque for Tommy Simpson on the house where he used to live; with the

permission of the owners. The Councillors had no objections and Karen will liaise with the relevant authorities and people to progress the project further.

**16504 To consider virement of budget items**

This item was deferred to agenda 16510.

**16505 To consider proposed room hire chargers**

Karen reported that she has compared the Town Hall hire chargers with a similar sized civic centre in Bassetlaw and after discussion Cllr Dean proposed to reduce and simplify the Town Council's hire rates; this was seconded by Cllr Jones and resolved by the Council.

**16506 To consider and adopt new policies**

This item was moved to item 16510

**16507 To consider and approve meeting dates for 2018**

The Officer circulated proposed meeting dates for 2018 as follows;  
8<sup>th</sup> January, 19<sup>th</sup> February, 9<sup>th</sup> April, 21<sup>st</sup> May, 2<sup>nd</sup> July, 3<sup>rd</sup> September, 15<sup>th</sup> October, 26<sup>th</sup> November and 7<sup>th</sup> January 2019.

**16508 To receive Councillors and Community Development Manager's reports**

Cllr Robinson reported that there had been very good feedback from the first Vintage Club; the next one will be held on the 3<sup>th</sup> November 2017 and the one after will be a Christmas lunch.

Cllr Smith reported that she was involved in a photo shot at the new houses on White House Road; she was impressed with the new build of 2 & 3 bedrooms. The houses will be ready for new owners to move in before Christmas.

Cllr Barns reported that the football club would be interested in having the redundant/damaged marquee; the Officer will send photos of the damaged areas to see Cllr Barns to pass on.

The Chair reported that:

- The meeting with Highways was interesting and gave us plenty to think about. The Town Council was offered three options – all entailed remove of the mini-roundabout new the Medical Centre. We were asked to think about traffic origins and destinations and alternative routes to Scrooby Road, The planner concentrated on the final picture, use of the new road across Simpson Park, link roads to connect that road with Scrooby Road. The planner concentrated on the final picture, use of the new road across Simpson Park, link roads to connect that road with Scrooby Road, and long-term, intermediate and short-term interventions.

- The Planner from Highways will be meeting with Nexus – let's hope the outcome is a happy marriage of ideas.
- Interview by Trax FM – This was initiated by comments about the lack of jobs, though no objection about housing growth. The clear message is that the evidence shows regeneration has started, and will continue.

#### Community Development Manager's Report

- Karen reported that the first Community Cinema will be held on the 27<sup>th</sup> October; this will then follow with free- 3 screenings on Saturday 2<sup>nd</sup> December throughout the day and 2 screenings on Sunday 3<sup>rd</sup> December throughout the day
- Remembrance Service will be held on November 12<sup>th</sup> – this will be supported by the Town Council by the provision of barriers and also marshalling of the event
- The Christmas event will take place on Friday 1<sup>st</sup> December at 3.30pm with the lighting of the tree at 4.30pm. The rest of the Christmas event will take place over that weekend with an Ice Rink, Rodeo reindeer, children's rides, craft stall, on the Saturday and Sunday there will be screenings of Christmas themed films as well as the ice rink

#### **16509 To receive items of correspondence for information and future agenda items**

No items of correspondence was put forward for the next meeting.

#### **16510 To exclude members of public under the Public Bodies (Admissions to Meetings) Act enable discussion/consideration of the following:**

At this point members of the public left the meeting.

Additional staff requirement - After discussion; it was agreed to look at what winter projects or work is required doing and if appropriate to continue with a part time agency replacement to cover Anthony whist he is off work due to his accident.

Update on building issues - The Officer reported on a meeting with N.C.C regarding the Sure Start crèche floor.

To consider information received from the police - The Officer circulated information regarding correspondence received from the Police Inspector

#### **To consider virement of budget items**

Consideration was given of a short-term arrangement to employ a person on a consultancy basis to assistance with strategic projects identified within the Neighbourhood Plan; funds to be being vired to cover the post.

Cllr Barns proposed to approve the arrangement; this was seconded by Cllr Robinson and resolved by the Council.

**To consider and adopt new policies**

The Councillors worked through the draft Community Engagement Strategy policy and the Vexatious Complaints Procedure. After consideration Cllr Jones proposed to adopt the above documents which was seconded by Cllr Smith and resolved by the Council.

**16511 Time and date of the next Town Council meeting**

The next Town Council meeting will be held on the 4<sup>th</sup> December 2017 in the Harworth & Bircotes Town Hall, Scrooby Road, Bircotes.

Signed.....

Date.....