

# Harworth and Bircotes Town Council

Minutes of the Harworth & Bircotes Town Council meeting held on Monday 24<sup>th</sup> July 2017, at 7.00pm in the Town Hall, Scooby Road, Bircotes

No Police report submitted  
No County Councillor report submitted

**Present:** Cllr Evans (Chair), Cllr Robinson, Cllr Ashworth, Cllr Durdy, Cllr Flynn, Cllr Smith, Cllr Wratten and Cllr Barns

**Others present:** Mrs Davies (Officer) Mrs Tarburton (Funding & Development Manager)

16461 **To receive any apologies for absence**

No apologies received.

16462 **To receive Declaration of Interests on any item on the agenda**

No declarations of interests received. Cllr Smith will leave the meeting during consideration of planning application 17/00845/OUT due to her role on the District Council planning committee.

16463 **To receive update on the Harworth & Bircotes Intervention Scheme**

The Development Manager went through the Harworth & Bircotes action plan with updates covering; embracing progress and opportunity, pride in place, centre of town and key intervention sites.

16464 **To approve the minutes of the meetings held 19<sup>th</sup> June 2017 and 30<sup>th</sup> June 2017**

Cllr Barns proposed to accept the minutes of the meeting held 19<sup>th</sup> June 2017 as a true record; this was seconded by Cllr Smith and resolved by the Council.

Cllr Flynn proposed to accept this minutes of the meeting held 30<sup>th</sup> June 2017 as a true record; this was seconded by Cllr Smith and resolved by the Council.

16465 **To receive District Councillor Reports**

- Cllr Smith has visited Doncaster Airport and reported that they have achieved a 33% growth rate this year; plus additional destinations are to be introduced eg. Barbados
- Cllr Evan reported on capital bids for extra car parks in Bassetlaw.

At this point Cllr Jones joined the meeting.

16466 **To receive cemetery reports**

Cllr Barns gave his report on the two cemeteries; one loose memorial to notify the owner but no H & S issues raised.

The Officer gave an update on work in the cemeteries and on matters relating to complaints from residents regarding items put on burials and cremation plots. Cllr Robinson proposed that the cemetery rules and regulations are distributed to next of kins (where possible); this was seconded by Cllr Barns and approved by the council.

16467 **To approve payments and receive financial report**

The Officer provided a year to date financial report for the end of June 2017; along with budget figures and copy of bank statements for the councillors to view.

The Officer read through the payments for approval and Cllr Barns proposed to approve the payments; this was seconded by Cllr Ashworth and resolved by the Council.

The Officer reported that a RBS software training course for her has been arranged for the end of August.

16468 **To consider any planning applications and note any decision notices, appeals and planning correspondence**

**Application: 17/00921/HSE**

Location: 167 Bawtry Road, Harworth

Proposal: Erect single storey side extension

**Application: 17/00820/HSE**

Location: 6 Smith Square, Harworth

Proposal: Insertion of door to front elevation and detached double garage

After consideration of the above applications Cllr Ashworth proposed not to make any objections; this was seconded by Cllr Barns and resolved by the Council.

At this point Cllr Smith left the meeting.

**Application: 17/00845/OUT**

Location: Land fronting Harworth Cemetery and adjacent to Styrrup Road, Harworth

Proposal: Outline application with all matters reserved for up to 6 dwellings

After consideration; Cllr Barns proposed not to object to the principle of development on the site; subject to concerns are addressed prior to the full planning application

regarding the amount of houses proposed; highway safety; screening between the development and cemetery and on street parking.

**16469 Proposal to place a defibrillator on Town Council premises**

Cllr Flynn proposed that the Town Council has a defibrillator installed at the Town Hall. It was agreed that further investigation re costs etc. should be looked into and brought back to the Council.

**16470 To discuss and consider the Town Hall hire fees**

K Tarburton proposed a review of the town hall hire pricing structure; after discussion it was agreed that Karen investigates further and reports back to the council.

**16471 To discuss and consider update on Health & Safety matters/training**

The Officer reported that a training day has been arranged to cover fire awareness for staff and fire warden training; any spare places have been offered out to sure start and other councils.

The Officer discussed with the Council the need for additional assistance to help with the health & Safety. After consideration the Chair proposed that the Council employs a company to provide a competent person service; this was seconded by Cllr Robinson and resolved by the Council.

**16472 To discuss and consider Terms of Reference for Committees**

The Officer asked for this item to be deferred to a future meeting.

**16473 To receive Councillor and Community Development Manager's reports**

Items to note:

- Cllr Robinson gave an update on the cycle race taking place on the 6<sup>th</sup> September
- Cllr Ashworth reported only 3 people volunteered to help with the overgrown areas in the old church grave yard
- Cllr Evans reported that traffic wardens will be present on Scrooby Road and parking tickets have already been issued
- Cllr Evan reported on information sent from the Worksop Manager for Severn Trent Water following complaints of the smell from their site on Tickhill Road
- A letter has been sent to Kay Cutts; Leader of the Nottinghamshire County Council inviting her to visit Harworth & Bircotes

**16474 To receive items of correspondence for information and future agenda item**

The Officer reported on correspondence received; no items were put forward for the next agenda.

**16475 To exclude members of public under the Public Bodies (Admissions to Meetings) Act 1960 to enable discussion/consideration of staff, building and insurance matters**

No members of the public present.

- The Officer reported on current staff matters and that a part time street cleaner has been engaged for 10 weeks via a job agency.
- The Officer gave a verbal report regarding on going matters relating to the town hall building.

**16476 Time and date of the next Town Council meeting**

The next Town Council meeting will take place on 11st September 2017 at 7pm in the Town Hall, Scrooby Road, Bircotes.

The meeting closed at 8.50pm

DRAFT