

Minutes of the Harworth & Bircotes Town Council meeting held 12th September 2016
at 7pm in the Town Hall, Scrooby Road, Bircotes, Doncaster

Public Session – matters regarding the siting of a bench in new cemetery were discussed
County Councillor Report - Cllr Place submitted a report
Police report – PC Martin gave his October police report

Present: Cllr Evans (Chair), Cllr Letherland, Cllr Ashworth, Cllr Jones, Cllr Smith,
Cllr Robinson, Cllr Barns, Cllr Durdy, Cllr Flynn and Cllr Grattan

Others Present: Mrs Davies (Officer), K Tarburton (Community Development Manager),
Joelle Davies (BDC) and PC Martin

16306 To receive any apologies for absence

Apologies received and approved from Cllr Morgan-Kingston.

16307 To receive Declaration of Interests on any item on the agenda

No declarations received.

16308 To discuss a possible strategic intervention plan need for HBTC

Joelle Davies, Regeneration Officer for Bassetlaw District Council, gave a presentation for the need of a Harworth & Bircotes strategic intervention plan. The Town Council gave their full support and commitment.

16309 To approve the minutes of the meeting held 18th July 2016 and 24th August 2016

Cllr Robinson proposed to accept the minutes of the meetings held on 18th July 2016 and 24th August 2016 as a true record, Cllr Flynn seconded and it was resolved by the Council.

At this point Cllr Turner joined the meeting; Cllr Smith and Cllr Jones left the meeting.

16310

To receive District Councillor Reports

The Chair reported that the District Council has produced a draft plan which will lead to The Local Plan, to be published 2019. The Local Plan will outline developments in Bassetlaw up to 2034. Remember this is just a draft of the first step of a longer journey.

Devolution: Public consultation on the proposed Bassetlaw Membership of Sheffield City Region Combined Authority.

- The main objective is to improve how local councils create economic growth and work more effectively together across the S.C.R. Combined Authority. The focus of the Combined Authority is to use new devolved powers locally on the economy, skills, transport, housing and infrastructure planning. The results were overall in favour of the proposal. There were 502 responses from Bassetlaw.
- The Consultation itself is a 'due process set in statute'. Bassetlaw Council had no input into the questions asked.
- On 8th September, following a lively debate, B.D.C voted in favour of proceeding onto the next stage
- The results and other accompanying paperwork will not be sent to the Secretary of State, who will make the decision on Bassetlaw joining the Sheffield City Region

16311

To receive cemetery reports and discuss area for cremation plots in the new cemetery

Cllr Barns gave his health & safety report for both cemeteries.

No safety actions were required. However, in the new cemetery it would be preferred that the slope onto the path is extended to provide a more gradual incline for mobility vehicles and coffin bearers. An additional dustbin will be required shortly in the new cemetery with the increase of burials.

The Officer requested a site visit to the new cemetery to confirm where the new cremation plots are to be situated and a site for a bench. Cllr Barns, Cllr Ashworth and Cllr Robinson will attend the meeting.

16312 To approve payments and receive financial report

The Officer circulated copies of the July and August financial accounts and budget figures to date. Cllr Barns proposed to approve the payments listed; this was seconded by Cllr Ashworth and resolved by the Council.

16313 To consider any planning applications and note any decision notices, appeals and planning correspondence

Planning applications for consideration

Application ref: 16/00873/FUL

Location: 25 Scrooby Road, Bircotes

Proposal: Replacement shop front and external alterations

Application ref: 16/00959/HSE

Location: 127 Scrooby Road, Bircotes

Proposal: Demolition of existing boundary wall and erect new 1.8 mtrs boundary wall and gates

Application ref: 16/00872/FUL

Location: 77 Scrooby Road, Bircotes

Proposal: Replacement shop front and external alterations

Application ref: 16/00861/FUL

Location: Flat A,B,C,D 2 Beverley Road, Harworth

Proposal: Retention of 4 x 2 bedroom apartments and construct new access

Application ref: 16/01010/HSE

Location: Welldale Hill Road, Bircotes

Proposal: Single storey extension to rear, pitched roof canopy above existing front bay windows, conversion of existing integral garage to living accommodation and erect detached garage to rear

Application ref: 16/01043/FUL

Location: Grass verge to the front of A G N Fencing, Plumtree Ind. Estate, Bawtry Road, Harworth

After consideration of the above applications; Cllr Robinson proposed not to make any objections which was seconded by Cllr Ashworth and resolved by the Council.

Street Naming Applications

Application ref: SN/16/00065

Location: Development land formerly known as 25-28 Greenwood Ave, Harworth

Proposal: New development to be numbered:
Plot 1 – No. 25, Plot 2 – No. 25a, Plot 3 – No.26,
Plot 4 – No. 26a, Plot 5 – No. 27, Plot 6 – No. 27a
Plot 7 – No. 28 and Plot 8 – No. 28a

Decision: **The above numbers have been granted**

Decision Notices Received

Application ref: 16/00698/HSE

Location: 28 Baulk Lane, Harworth

Proposal: Erect two storey side extension, single storey rear extension with balcony above and canopy to ground floor front elevation

Decision: **Grant application**

Application ref: 16/00721/FUL

Location: Unit C7, Glassworks Way, Harworth

Proposal: Proposed factory offices, together with associated car parking, service yard and external storage areas

Decision: **Grant application**

16314 To consider options of grounds maintenance in the village

Following options discussed in previous meetings; the Officer circulated Costings proposed for the supply and planting of plants in the bedding areas and hanging baskets throughout the year; along with fortnightly maintenance of the above. The Chair proposed to accept the proposal which was unanimously resolved by the rest of the Council.

16315 To discuss forthcoming community events and budgets

13th November - Remembrance Parade

- Cllr Letherland is leading on this event; Karen offered her assistance.
- Road closure to be applied for by the Town Council.

24th November – Christmas event

- The Town Council is leading this event; staff, Cllr Robinson and Cllr Flynn will be organising the event.

16316 To approve terms and conditions for the town hall booking forms

The new terms and conditions for the town hall booking forms were circulated for the Councillors to consider. Cllr Barns proposed to approve the new terms and conditions; this was seconded by Cllr Turner and resolved by the Council.

16317 To receive Councillor reports

The Chair gave the following report:

In August, the Leader of the District Council came to discuss any issues/priorities for our ward. The underlying issue raised was that Harworth & Bircotes is a key area for development in Bassetlaw BUT, unlike Retford and Worksop, there is no strategic infrastructure plan to support such growth. We pointed out that we were already feeling the impact of growth, namely traffic problems. Cllr Greaves made two suggestions:

- a) We need an in-depth report, written by an expert, which would be our own highly detailed local Strategic Infrastructure Plan and which would also support our Neighbourhood Plan
- b) We need support from Notts County Council/Highways in developing a Traffic Management Plan

Since meeting with Cllr Greaves, we have been approached by Kevin Greaves, County Councillor portfolio holder for Highways and he and his Officers intend to visit Harworth & Bircotes to write a fresh Traffic Management Plan.

The Bunds – following the extraordinary meeting of the Town Council to agree the transfer of the land, the signed document has been returned to the District Council who in turn passed it on to LiftCo the owners. The District Council's Regeneration Officers met with Karen to discuss the future use and design of the area; which has to be a feature 'of benefit to the community' this will incur costs (Karen will work on applying for funding for the project). In the meantime, the area will remain as level and grassed. However just as work started, a last minute legal hitch with the owners caused all work to stop.

Land behind Scrooby Road – the builders appeared to have started work on the land behind Scrooby Road; several concerns have been raised by residents which have been referred to the District Council and I understand a professional company is dealing with the Japanese Knotweed.

Drains – the District Council's Drainage Officer has responded to a request to investigate faulty drains on Scrooby Road.

The Councillors gave their reports and items to note are:-

- Cllr Robinson gave an update on the Community Action Group; a leaflet to be sent out to the residents to encourage new members to join the group
- Cllr Durdy suggested contacting a company that carries out gritting in car parks
- Cllr Ashworth gave an update on the condition of the bench on Church Walk; a price of £175.00 has been quoted to carry out repairs subject to confirming that the next of kin of the remembrance plaque on the seat is happy for it to be repaired.
- Cllr Letherland is meeting with the County Councillor regarding Common Lane and highway issues
- The Chair reported that the District Council is commencing in March 2017 with a fortnightly kerbside garden waste collection which will be an opt-in chargeable service at £30 per year.

Community Development and Funding manager report

The website is now up and running and is updated as and when required. most things are put onto the scrolling news section so if there is anything that people can think of that they would like to see please let me know,

There is an idea that I would like to develop regarding the website to make it more interactive and that is to get an interactive map where visitors to the site can look at Harworth and Bircotes as if they are actually there.

1. Currently working on a wren application to put funding towards the creation of the town's community activities area, working with District Council to develop ideas and designs, also then organising consultations with the community.
2. Working with the regeneration team and Parks dept we are looking to further develop the recreational facilities at Snipe Park as this land is owned and

managed by the District Council we want to ensure that people in the area are able to say what it is they would like.

3. Working on Funding application for Lynne's Ladies community group to ensure that the group is sustainable and able to progress their own development by organising various sessions
4. Recycling – I am currently looking at possible places where new recycling facilities can be placed which will potentially involve liaising with residents in that area concerned.
5. I have updated the service Directory and am still working on the groups directory and would be grateful if a councillor could help to gather the information to develop the Business Directory as we have had only one business contact me directly.
6. Working with groups that utilise the hall to ensure that they have the correct legal structures and policies in place
7. Carrying out the Community Development engagement in rural communities on behalf of Bassetlaw this also requires attendance at evening meetings.

If you are aware of any groups that may require some help and advice on developing a project idea or looking for funding please pass my details on and ask them to contact me.

16318 To receive update on Co-options

The Officer reported that the District Council has confirmed that no election has been called; therefore the Council is free to co-opt.

16319 To receive items of correspondence for information and future agenda items

Items for information:

- The Officer has arranged for some free (Government funded) training courses as personal development for Helen; level 2 Business and Administration and Karen is doing a level 3 diploma in Management
- The Officer has applied for an updated Premises Licence; the licencing officer at the District Council thought that a personal alcohol licence was also required; the Officer is going to check this again as the Town Council does not sell alcohol. Cllr Ashworth and Cllr Durdy offered to attend the alcohol licence training if required.

Further agenda items:

- Further building work may be required to the Town Hall; the Council suggested an independent survey to be carried out
- The Officer reported to the Council on the Health & Safety Policy and Procedures documents; a copy of which will be circulated around the Councillors ready for their input and involvement

16320 Time and date of the next Town Council meeting

The time and date of the next Town Council meeting will be 24th October 2016 in the Town Hall, Scrooby Road, Bircotes at 7pm.

Signed.....

Date