

Harworth & Bircotes Town Council

Minutes of the Harworth & Bircotes Town Council which will be held on Monday 9th January 2017, at 7pm in the Town Hall, Scooby Road, Bircotes

Public Session- no members of the public present
County Councillor Report – no report sent
Police report - no report sent

At this point the Chair paid tribute to the late Cllr Bob Turner and held a one minute silence

- 16360 To receive any apologies for absence**
Apologies received and accepted from Cllr Letherland, Cllr Morgan-Kingston and Cllr Dean.
- 16361 To receive Declaration of Interests on any item on the agenda**
Declaration of Interests received from Cllr Durdy for agenda item 16370.
- 16362 To approve the illustrated priorities for the HBTC strategic intervention plan document**
K Tarburton handed out draft copies of the illustrated priorities for the Councillors to review and approved.
- 16363 To approve the minutes of the meeting held 28th November 2016**
Cllr Barns proposed to accept this minutes of the meeting held 28th November 2016 as a true record, this was seconded by Cllr Flynn and resolved by the Council.
- 16364 To receive District Councillor Reports**
- Cllr Smith reported on her visit to the new brickwork company.
 - The Chair comments on the street naming ideas for the new development on Whitehouse Road
- 16365 To receive cemetery reports and consider winter opening times**
Cllr Barns gave his cemetery reports; no health & safety concerns raised. The Officer reported that the grit bin is to be emptied of old grit and replaced with a new one.
- 16366 To receive update on Health & Safety training courses**
The Officer reported that the staff have attended Health & Safety in the Workplace and Manual Handling courses to date and two staff members have attended a Lone Working course. Some of the staff will be updating their emergency first aid certificates on 17th February.

16367

To consider any planning applications and note any decision notices, appeals and planning correspondence

Application: 16/01575/HSE

Location: 2 Milne Ave, Bircotes

Proposal: Two storey rear extension to semi-detached dwelling

Application: 16/01698/FUL

Location: Asda, Scrooby Road, Bircotes

Proposal: Remove loading bay and create additional parking bays

Application: 16/01755/OUT

Location: The Mobile Home, The Homestead, Gibbet Hill Lane, Scrooby

Proposal: Outline application with all matters reserved to erect a replacement dwelling

Application: 16/01796/VOC

Location: Unit C5, Glassworks Way, Harworth

Proposal: Variation of condition 2 of P/A 16/01179/FUL, proposed small scale electricity generating plant and amendments to proposed drawings.

The Council considered the above applications and Cllr Robinson proposed not to make any objections; this was seconded by Cllr Flynn and resolved by the Council.

Decision Notices

Application: 16/01290/FUL

Location: Unit A2, Lords Wood Road, Harworth

Proposal: Erect side extension to existing warehouse and offices

Decision: Permission granted

Application: 16/01367/HSE

Location: 12 Sandymount, Harworth

Proposal: Demolition of existing conservatory and construction of single storey rear extension

Decision: Permission refused

16368

To discuss the Harworth All Saints churchyard

The Council discussed options of the ways that the church may be able engage volunteers or use the Community Payback scheme to help cut back the weeds in the churchyard.

16369

To approve payments and receive current financial report

The Officer circulated the current finances, copy of bank statements and budget reports.

Cllr Jones proposed to approve the payments; this was seconded by Cllr Barns and resolved by the Council.

- 16370 To consider additional gritting quotations**
The additional gritting quotations were considered and the Chair proposed to accept the quotes for the two cemeteries; this was seconded and resolved by the Council.
- 16371 To consider joining the National Allotment Association**
Cllr Jones proposed to join the National Allotment Association for the fee of £55; this was seconded by Cllr Robinson and resolved by the Council.
- 16372 To discuss and consider options for grounds maintenance**
The Officer explained that the previously accepted contract for the grounds maintenance is no longer able to provide the required service. It was proposed that alternative companies would be contacted to obtain further quotations.
- 16373 To consider new payroll provider**
The Officer reported that the current payroll provider is in the process of being taken over by another company; a meeting is taking place with the Officer and accountant to discuss our requirements. The Chair proposed to accept the new payroll provide subject to them being able to meet our requirements; this was seconded by Cllr Robinson and resolved by the Council.
- 16374 To consider purchase of potential car park land**
Following discussion regarding whether to lease or purchase the land at the side of the health centre; and taking into account that the District Council may require the land back in the future; it was agreed to investigate all options further and seek advice from CPS
- 16375 To consider the budget and approve the precept for 2017**
Following discussion and proposals put forward; it was proposed to increase the precept by 3.5% which would result in a decrease of 0.77p to the residents; this was seconded by Cllr Durdy and resolved by the Council. Two members abstained from voting on the 3.5% figure.
- 16376 To receive reports from Councillors and Community Development Officer**
Cllr Flynn – request from the church to use the town hall for the Christmas band concert; no objections and Cllr Flynn to speak with Admin re availability and costs.
Cllr Jones – overgrown hedge on Styrudd Road; Cllr Durdy to speak with the owner
No other issues to note.
It was noted that the opening at the Box Club was an excellent event and enjoyed by those who attended.

Report from the Community Development Officer

1) Community events area

Karen met with a company regarding getting a design drawn up for the Community Event Area; they have been recommended for their work in Retford and Worksop Town Centre projects. The contractor will provide two designs for consultation with the residents. The public consultation will include an online consultation and an open event. Karen also intends to go into school and discuss with the children and also places such as Army Cadets; this will all feed into the final consultation document that will be included in a WREN application.

2) Business Forum – an inaugural meeting has been organised for the 25th January at 6pm; an Officer from B.D.C Economic Development will be in attendance to advise on the setting up of such a forum.

3) Working with the District Council to hold a Neighbourhood Plan information event and subsequent surgery to be held in February.

4) A funding surgery has been organised for February 21st between 10-3pm; this is for community groups to come and discuss their project requirements and will be open to all community groups within Bassetlaw.

5) Karen has taken on additional duties that will include the line management of staff, conducting one to ones with them on a monthly basis; initially working towards the meetings being every 6-8 weeks

6) Working towards her ILM Management diploma

16377 To receive items of correspondence for information and future agenda items

No items of information received to be put forward to the next meeting.

16378 To approve 2017 meeting dates

Cllr Robinson proposed to approve the 2017 meeting dates; this was seconded by Cllr Barns and resolved by the Council.

9th January, 20th February, 27 March, 8 May, 19 June, 24th July, 11st September, 23 October, 4 December and 8th January 2018

16379 To exclude members of the public under the Public Bodies (Admission to meetings) Act 1960) to enable discussion/consideration of staffing/insurance/legal matters

No members of the public present.

- It was resolved that the Office's hours be increased by an extra day per week.
- It was resolved not to accept a request re staff hours
- The Officer gave an update on insurance matters
- It was resolved to accept recommendations regarding work to the building

16380

Time and date of the next Town Council meeting

The next Town Council meeting will take place on the 20th February 2017 at 7pm in the Town Hall, Scrooby Road, Bircotes.

The Chair closed the meeting at 9.55pm.