

Minutes of the Harworth and Bircotes Town Council meeting held on Monday 22<sup>nd</sup> June 2026 at 6.30pm at the Town Hall, Scrooby Road, Bircotes, DN11 8JP.

**Present:** Cllr Evans, (Chair) Cllr James, Cllr Flynn, Cllr Harrison, Cllr Horrocks, Cllr Schuller, Cllr Jones, Cllr Wratten, Cllr Cobby and Cllr Sidwells

**Others:** W Davies (Executive Officer), K Tarburton (officer) L Stewart (Deputy Clerk) and members of the public.

**18042 receive and consider any apologies and reasons for absence**

Cllr S Harrison proposed to accept the apologies and reasons for absence from Cllr Smith and Cllr S Whitehead this was seconded by Cllr Flynn and resolved by the Council.

**18043 To receive Declaration of Interest on any item on the agenda**

Cllr C Sidwell Declared an Interest in the Community donation - (line 18060)

**18044 To suspend the meeting to hold a public session and receive reports from Police, District & County Councillors**

No reports from the County Councillor or the Police.

District Cllr Schuller reported that West Morland House is now open, the footpath in Snipe Park has been repaired and Groundwork Five Counties will be starting work in the Snipe Park wood

District Cllr Evans reported that the demolition of the school will be taking place.

**18045 To receive the Chair's report**

Nothing to report this month.

**18046 To receive the cemetery's health & Safety inspections**

Cllr S Harrison confirmed that the Tickhill Road Cemetery has been inspected, and the cemetery is in a good condition with no actions required. Cllr Jones reported on the Styrrup Road Cemetery and no actions required.

**18047 To consider the minutes of the meeting held on 18<sup>th</sup> May 2026**

Cllr R Jones proposed to accept the Minutes of the meeting held 18<sup>th</sup> May 2026 as a true record; this was seconded by Cllr C Sidwells and resolved by the Council.

**18048 To consider planning applications as listed and any planning correspondence**

No planning apps to be considered.

**18049 To consider payments as listed and the financial reports as of 30<sup>th</sup> April 2026**

The Officer circulated the list of payments for approval and copies of the financial reports as of 30<sup>th</sup> April 2026, the Bank reconciliations, bank statements, general and earmarked reserves, budget and balance sheet for the councillors to view.

Two councillors confirmed the above bank balances against the financial reports and signed the documents.

Cllr S James proposed to Authorise payments and the financial reports as above his was seconded by Cllr J Flynn and resolved by the Council.

#### **18050 To receive and note the Annual Internal Audit reports for 2025-26**

The Officer previously circulated copy of the Internal Auditor's final report for the Councillor's to view.

After consideration, Cllr Harrison proposed to accept the Internal Auditors final report for 2025-26; this was seconded by Cllr James and resolved by the Council.

The Officer then circulated the Annual Audit Report for 2025-26 for the Councillors to view.

After consideration, Cllr S Harrison proposed to Approve Annual Internal Audit report 2025-26; this was seconded by Cllr J Horricks and resolved by the Council.

#### **18051 To consider the Annual Governance Statement 2025-26**

The Officer previously circulated copies of information for the governance statement for the Councillors to consider. This Officer went through each assertion and the Council agreed yes to all except a Not Applicable as we are not trustee.

After consideration, Cllr S Harrison proposed to Approve the Annual Governance statement for 2025-26 this was seconded by Cllr S Harrison and resolved by the Council. The Chair and Officer signed the statement.

#### **18052 To consider the Annual Accounting Statements 2025-26**

The Officer previously circulated copy of the Accounting Statements for 2025-26 for the Councillors to view.

After consideration, Cllr C Sidwells proposed to Approve the Annual Accounting statements as above his was seconded by Cllr S Harrison and resolved by the Council. The Officer had previously signed the Accounting Statements prior to the meeting; the Chair then signed the statements after they were approved at the meeting.

#### **18053 The Responsible Finance Officer to set the commencement date for the exercise of public rights**

The Officer reported that she has set the commencement date for the exercise of public which starts on the 23<sup>rd</sup> June 2026 and ends on the 3<sup>rd</sup> August 2026.

Cllr J Flynn proposed to note the commencement date for the exercise of public rights this was seconded by Cllr C Sidwells and resolved by the Council.

#### **18054 To review the Model Publication Scheme**

Cllr R Jones proposed to Approve the Model Publication Scheme this was seconded by Cllr S James and resolved by the Council.

**18055 To consider Councillor's responsibility and representatives for external groups for 2026-27**

The Councillor's responsibility for 2026-27 are:

Finance Committee: Cllr Evans, Cllr Jones, Cllr Flynn, Cllr Smith and Cllr James

HR Committee: Cllr Evans, Cllr Wratten, Cllr James, Cllr Jones and Cllr Flynn

Cemetery Inspections: Tickhill Road cemetery– Cllr Harrison, Styrrup Road cemetery – Cllr Jones

Representatives for external group – Cllr Flynn and Cllr Harrison for the Tenants & Residents Association

Cllr Cobby proposed to approve the above representatives; this was seconded by Cllr Sidwells and resolved by the Council.

**18056 To review the bank mandates and signatories**

After consideration, Cllr S James proposed to Approve Cllr D Cobby as an authorised signatory and Internet user on the Unity Trust bank mandate this was seconded by Cllr J Flynn and resolved by the Council.

**18057 To consider the closing of Main Street for the Remembrance Day**

Cllr J Horricks proposed to Approve the closing of the street for Remembrance Day for £990.00 this was seconded by Cllr G Wratten and resolved by the Council.

**18058 To consider the Health & Safety Risk Management Contract Renewal**

Cllr C Sidwells proposed to Approve the renewal of the Health & Safety risk Management contract his was seconded by Cllr G Wratten and resolved by the Council.

**18059 To consider contracting out the seasonal landscaping of the town's planters**

The council will consider in more detail once quotes have been received.

**18060 To consider a community donation of £500 to support the free community activities provided as part of the annual Tom Simpson Cycling Festival**

Cllr Sidwell left the meeting at this point.

Cllr S James proposed to Approve the donation of £500 to support the free community activities provided as part of the annual Tom Simpson Cycling Festival this was seconded by Cllr J Flynn and resolved by the Council.

Cllr Sidwell returned to join the meeting.

**18061 To consider purchase of a cycling statue for the Town Centre to commemorate the achievements of local cycling legend Tom Simpson**

After consideration, Cllr S James proposed to Approve the purchase of a cycling statue to commemorate the achievements of Tom Simpson this was seconded by Cllr J Flynn and resolved by the Council. This will be funded through the Town Centre project.

**18062 To receive updates on the community projects**

- Beach on the Street (Summer holiday fun - giant sandpit all week & extra activities on a Friday)
- Halloween – volunteers
- Christmas – more detail to come

**18063 To receive items for information**

Cllr Schuller advised of more antisocial & illegal activities taking place in and around Snipe Wood and that Bassetlaw, Anti-Social Behaviour team and Police are working together to reduce these activities.

**18064 Time and date of the next scheduled Town Council Meeting**

The time and date of the next scheduled meeting will be 27<sup>th</sup> July 2026 at the Town Hall, Scrooby Road, Bircotes, DN11 8JP

Bank reconciliation 30<sup>th</sup> April 2026Bank Statement Balances on 30<sup>th</sup> April 2026

|                                     |                    |                    |
|-------------------------------------|--------------------|--------------------|
| Natwest Current A/c                 | £241,780.37        |                    |
| Natwest Deposit A/c                 | £134,979.09        |                    |
| Unity Trust A/c                     | £231,621.25        |                    |
| Unity Trust Deposit A/c             | <u>£198,817.05</u> |                    |
|                                     |                    | £807,197.76        |
| Less unrepresented payments         |                    | £000,000.00        |
| Plus receipts not on bank statement |                    | <u>£000,000.00</u> |
|                                     |                    | <u>£807,197.76</u> |

Closing Cash Book Balances 30<sup>th</sup> April 2026

|                         |                    |
|-------------------------|--------------------|
| Natwest Current A/c     | £241,780.37        |
| Natwest Deposit A/c     | £134,979.09        |
| Unity Trust A/c         | £231,621.25        |
| Unity Trust Deposit A/c | <u>£198,817.05</u> |
|                         | <u>£807,197.76</u> |